



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Dhandaimata Education Society Sanchalit Arts and Science College, Amalner
• Name of the Head of the institution	Dr. Pramod Manohar Pawar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	025872228036
• Mobile No:	9423582073
• Registered e-mail	iqacdhandai@gmail.com
• Alternate e-mail	dmescollege@gmail.com
• Address	Post Box no. 50, Dheku Sim Road
• City/Town	Amalner
• State/UT	Maharashtra
• Pin Code	425401
2.Institutional status	
• Affiliated / Constitution Colleges	Afiiiated college
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Kavayirtir Bahinabai Chaudhari North Maharashtra University, Jalgaon				
• Name of the IQAC Coordinator	Liladhar Shivajirao Patil				
• Phone No.	025872228036				
• Alternate phone No.					
• Mobile	9405058533				
• IQAC e-mail address	iqacdhandai@gmail.com				
• Alternate e-mail address	patil.liladhar@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://www.dmescollege.org/uploads/AQAR%202019-20.pdf				
4. Whether Academic Calendar prepared during the year?	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.17	2016	05/11/2016	04/11/2021
6. Date of Establishment of IQAC			20/06/2017		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	03	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
IQAC encouraged faculty members to conduct online classes and exams due to Lock-down situation		
IQAC insisted to develop necessary infrastructure for newly started Science courses		
IQAC encouraged various departments to communicate effectively using social media tools.		
IQAC encouraged faculty members to attend webinars and online Refresher, orientation and short term courses for thier development		
Facilitated to organize online workshops for Research Students .		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To conduct online classes/Exams and to use social media tools for online teaching-learning process.	Faculty members started using online platforms like Zoom or Google Meet to conduct classes. They also started using social media to communicate with students. Few of them started using Google classroom and youtube for their teaching-learning process. They also conducted online examination system with google forms for internal evaluation.
To attend online Refresher and Orientation courses for professional development	Seven faculty members successfully completed Refresher courses through online mode for their professional development. Most of these courses were helpful to cope up with the changing situation.
To build a new building for Science faculty	A construction work to build a new building for science faculty was undertaken.
To organize online workshops for Research Students and about NAAC process.	Two online workshop for research students and one workshop on new NAAC process was conducted by the IQAC cell.
To purchase books and instruments	New books were purchased. Instruments and chemical necessary for Science faculty were purchased
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Dhandaimata Education Society Mohadi, Pra. Dangari	15/07/2020

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	01/09/2020

15. Multidisciplinary / interdisciplinary

The college has taken the initiative to establish a dedicated science faculty, which will be fully operational once the affiliating university implements the concept of multidisciplinary/interdisciplinary education. This approach aims to break the traditional silos between different disciplines and encourage students to explore subjects beyond their core program. By offering diverse interdisciplinary courses, students can gain a broader understanding of various subjects, fostering creativity, critical thinking, and problem-solving skills.

16. Academic bank of credits (ABC):

The college is actively encouraging and facilitating students to open their accounts in the Academic Bank of Credit (ABC). The ABC system allows students to earn academic credits for every additional course or skill they undertake, even if it is beyond their prescribed curriculum. These credits can be accumulated and transferred to their degree program or used later for further education. This initiative promotes lifelong learning, allowing students to personalize their educational paths and gain recognition for their diverse skill sets.

17. Skill development:

To align with the emphasis on skill development in NEP 2020, the college has introduced Career Oriented Certificate Courses. These courses are designed to equip students with practical skills and competencies that are in demand in the job market. By offering such courses, the college aims to enhance the employability of its students and prepare them for various industry-specific roles. These certificate courses cover a wide range of domains, including technology, communication, entrepreneurship, and leadership.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

By offering Marathi and Hindi languages as part of the curriculum, the college plays a crucial role in preserving and promoting Indian languages. Language is a vital carrier of culture, history, and values, and its preservation is essential for maintaining the

diversity and richness of the Indian Knowledge System. Cultural programs organized by the college offer a platform for students to showcase the rich diversity of Indian culture. Through performances, exhibitions, and events, students can present various art forms, traditional practices, and customs from different regions of India.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college is trying to embrace the Outcome-Based Education (OBE) approach, where the desired learning outcomes of each academic program are clearly defined and communicated. These outcomes are displayed on the college website and are made accessible to students and other stakeholders. Faculty members are encouraged to align their teaching strategies, assessments, and learning experiences with these outcomes to ensure that students achieve the expected levels of knowledge and skills. OBE ensures that the education process is more student-centric, result-oriented, and promotes continuous improvement.

20.Distance education/online education:

College is Offering B.A. and M.A. courses through distance mode in collaboration with Yashwantrao Chavan Maharashtra Open University (YCMOU) reflects the college's commitment to providing accessible and flexible education opportunities to a diverse range of learners. Let's explore the benefits and significance of distance education/online education and its positive impact on students and the broader community

Extended Profile

1.Programme

1.1 11

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 538

Number of students during the year

File Description	Documents
Data Template	View File

2.2

350

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

105

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

13

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

0

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	11
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	538
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	350
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	105
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	13
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	0
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	15
Total number of Classrooms and Seminar halls	
4.2	826434
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	25
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum of the college is prepared by the affiliating University i.e. Kaviyatri Bahinabai Chaudhari North Maharashtra University, Jalgaon. The Board of Studies organize subject-wise Workshops to discuss syllabus, its objectives and evaluation methods. The institution provides duty leaves and encourages teachers to attend syllabus framing workshops. Teachers actively participate, discuss their problems, issues, and put their valuable suggestion in the meetings. Syllabus is distributed in the Departmental Meeting of the subject. The head of the department maintains the record of these meeting. Faculty members submits annual teaching plan at the beginning of Educational Year. Academic calendar is prepared and distributed among the staff members. Time table of the college is prepared accordingly. Internal Tests, tutorials and seminars are arranged for students. Faculty members maintain daily academic diary to track curriculum delivery. Teachers prepare study material and list of reference books for the students. This list is also communicated with the

Librarian for students benefit. Syllabus file and Question paper bank is prepared in the library for the student as well as for faculty members. Interactive classroom is setup for more effective dissemination of knowledge and with a view to improve the motivation of students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of each academic year, the institution's academic authorities, along with the faculty members and administrative staff, come together to prepare the academic calendar. The academic calendar outlines the entire academic year, including the start and end dates of each semester or term, holidays, examination periods, and other significant events. The academic calendar includes a schedule of various activities such as lectures, practical sessions, seminars, workshops, sports events, cultural activities, and other co-curricular and extracurricular engagements. These activities are designed to provide a holistic educational experience and promote the overall development of students. The academic calendar also mentions the tentative dates for Continuous Internal Evaluation (CIE) for each course or subject. Throughout the academic year, the college follows the academic calendar diligently, ensuring that all scheduled activities are conducted as per the specified timelines. In case of unforeseen circumstances or emergencies, such as the COVID-19 pandemic and the subsequent lockdown situation in 2020-21, the institution faced challenges in adhering to the original academic calendar.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University **A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

09

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

91

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

91

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college prioritizes the inclusion of professional ethics in the curriculum by infusing ethical principles and values within the courses. Faculty members are encouraged to incorporate case studies, discussions, and assignments

The college's Yuvati Sabha plays a crucial role in promoting gender equality and women's empowerment. Organizing Nari Shakti programs and personality development workshops specifically for female students fosters their personal and professional growth. Inclusion of gender-related topics and discussions in the curriculum across various disciplines raises awareness about gender issues among all students. Conducting seminars or guest lectures on gender equality and women's rights brings awareness to the entire college community.

Infusing human values into the curriculum involves emphasizing

values such as compassion, integrity, empathy, and social responsibility. Volunteering activities or community service projects allow students to practice human values in real-life situations.

The college's initiatives such as tree plantation, as conducted by the NSS department, demonstrate a commitment to environmental conservation. Incorporating an Environment Studies course in the curriculum, as per the university syllabus, ensures that students gain knowledge about ecological issues, sustainability, and the importance of environmental stewardship.

Celebrating the birth and death anniversaries of National leaders and social reformers helps students connect with the rich cultural and historical heritage of the nation. Such events foster a sense of respect for these eminent personalities and the values they embodied.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

60

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://dmescollege.org/uploads/SSS%20Report%202020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

840

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

279

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

During the period of the COVID-19 lockdown in 2020-21, when only online classes were conducted, the institution faced the challenge of assessing the learning levels of students and providing support to both advanced learners and slow learners. Despite the limitations, the institution could adopt several strategies to address these needs: Online interactive sessions, such as virtual discussions or Q&A sessions, helped instructors gauge students' engagement and comprehension of the material.

For Slow Learners: Online communication was maintained with slow learners by their teachers during the corona lockdown period. Slow learners were provided links of some youtube videos to get clear conceptual understanding. They were also encouraged to take peer support through the departmental whatsapp groups.

Programs for Advanced Learners: Advanced learners were advised to attend online webinars and workshops to update their knowledge. They were paired with their mentors and communicated with them using social media platforms. These students were encouraged to express their views in College magazine 'Dhandai'.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
517	26

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college employs a variety of student-centric methods to enhance learning experiences, focusing on experiential learning, participative learning, and problem-solving methodologies.

Experiential Learning:

1. **Study Tours:** Organizing study tours allows students to gain practical exposure and firsthand experience in different settings. Visiting industries, historical sites, or research centers enables students to connect theoretical knowledge with real-world applications.
2. **Field and Industrial Visits:** Field and Industrial visits provide insights into the functioning of various industries and the application of academic concepts in the workplace. This enhances students' understanding of industry practices and fosters a sense of relevance in their learning.
3. **Student Seminars:** Encouraging students to conduct seminars fosters experiential learning. Presenting and discussing topics of interest deepens students' understanding and enhances their communication and research skills.

Participative Learning:

1. **Quiz Competitions:** Quiz competitions promote active participation and healthy competition among students. Engaging in quizzes sharpens students' knowledge, critical thinking, and problem-solving abilities.
2. **Various Competitions:** Organizing diverse competitions, such as debates, elocution, and poster presentations, encourages students to actively engage with academic subjects and co-curricular activities.
3. **Personality and Skill Development Workshops:** Workshops focused on personality development and skill enhancement create interactive learning opportunities. Students participate actively in these workshops, honing their interpersonal skills and self-awareness.

Problem-Solving Methodologies: Community Visits: Community visits offer students a chance to understand real societal issues and challenges. Involvement in community service projects or visits to underprivileged areas stimulates students to develop problem-solving abilities and empathy.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers at the college use a range of ICT-enabled tools to enhance the teaching-learning process. They make effective use of projectors, displaying multimedia content, presentations, and videos, making lessons more interactive and visually appealing. The English language lab equipped with an interactive whiteboard allows for interactive language sessions, exercises, and language games, promoting student engagement and immediate feedback.

During the corona lockdown, faculty members quickly adapted to online teaching platforms like Zoom and Google Meet to conduct virtual classes, maintaining continuity in the teaching-learning process despite physical distancing. Social media platforms are also employed to share educational resources, announcements, and updates with students, facilitating discussion forums and peer learning.

Internal tests are conducted seamlessly through Google Forms, automating grading and providing instant feedback to students. Additionally, teachers provide students with links to various educational resources, enabling self-directed learning and access to a wide range of study materials to support their academic endeavors.

By integrating ICT-enabled tools, teachers create an engaging and student-centric learning environment, accommodating diverse learning styles and needs. This approach fosters digital literacy skills, preparing students to thrive in an increasingly technology-driven world. It ensures a seamless transition between traditional classroom teaching and online learning, promoting effective education regardless of circumstances.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

12

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The mechanism of internal assessment at the college is transparent and robust, adhering to the norms and regulations of Kaviyatri Bahinabai Chaudhari North Maharashtra University. The process begins with the formation of an examination committee, headed by a senior faculty member. The committee takes responsibility for preparing the schedule of internal and practical examinations, which is communicated to students through various channels such as notice boards, WhatsApp, and sms.

The internal assessment is conducted using a comprehensive approach that includes various evaluation methods. Students are evaluated through tests, tutorials, seminars, home assignments, behavior, and attendance. This multi-dimensional assessment ensures a holistic evaluation of students' progress and performance.

The examination committee plays a pivotal role in ensuring the timely conduct of internal examinations and the evaluation of answer sheets. They oversee the entire process, making it transparent and accountable.

During the lockdown situation in 2020-21, when physical classes were not feasible, the college effectively adapted to the online mode of assessment using Google Forms. This approach allowed students to submit their assessments and answer sheets online, ensuring continuity in the internal assessment process despite the challenging circumstances.

Overall, the college's mechanism of internal assessment is transparent, as it follows well-defined processes and communication channels.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism to deal with internal examination-related grievances is transparent, time-bound, and efficient at the college.

Grievance Redressal at the Department Level:

- Initially, students with exam-related grievances approach the respective Head of the Department (HOD) to express their concerns.
- The HOD carefully listens to the student's grievance and assesses the situation to determine appropriate action.

Escalation to the Examination Committee:

- If the student remains unsatisfied with the resolution provided by the HOD, they can escalate the matter to the Examination Committee, which consists of senior faculty members.
- The Examination Committee thoroughly examines the grievance and undertakes measures to address it effectively.

Grievance Resolution at University Level:

- For grievances related to university processes or decisions, students are guided to submit their complaints in a prescribed format.
- The college forwards these university-related grievances to the appropriate authorities at the university level.

Timely Resolution:

- The college ensures that grievances related to correction in names, hall tickets, online form submissions, programme codes, subject codes, etc., are resolved promptly and within a stipulated time frame.
- The Examination Committee expeditiously takes actions to ensure that students' issues are addressed without unnecessary delays.

Transparent Communication: Throughout the grievance redressal process, the college maintains transparency in communication with students, ensuring that they are informed about the progress and status of their complaints.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- **College Website:** The Programme and course outcomes are prominently displayed on the college website. This ensures easy accessibility for both teachers and students, enabling them to refer to the stated outcomes whenever needed.
- **Syllabus provided by the University:** The official syllabus provided by the University contains the stated Programme and course outcomes for each subject. Teachers and students can refer to this syllabus to understand the learning objectives and expected outcomes for the courses.
- **Classroom Communication:** Teachers actively communicate the Programme and course outcomes while teaching specific topics in the classroom. This helps students understand the relevance and importance of the concepts being taught, aligning them with the overall learning objectives of the

Programme.

- **Course Material and Resources:** Teachers often provide additional course materials, resources, or handouts that may include the stated outcomes. This supplementary material reinforces the understanding of the learning goals and outcomes.
- **Assessment and Evaluation:** Assessment tasks, tests, and examinations are designed in alignment with the stated Programme and course outcomes. Students' performance in these assessments provides feedback on their progress in achieving the learning objectives.
- **Departmental Meetings:** Departments conducts periodic meetings where the Programme and course outcomes are discussed, ensuring that teachers are well-informed and aligned with the institution's educational objectives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Course Assessment:

- Each course's learning objectives and outcomes are clearly defined in the syllabus.
- Assessment methods, such as quizzes, exams, presentations, and assignments, are designed in alignment with the course outcomes.
- Students' performance in these assessments is measured and analyzed to determine their level of achievement in meeting the course outcomes.
- Continuous Internal Evaluation involves regular assessment throughout the semester. It allows for ongoing feedback and improvement, ensuring that students are consistently progressing toward achieving the outcomes
- External Examinations are conducted by the universtiy to assess the attainment of Programme outcomes. These external assessments provide an objective measure of the overall effectiveness of the institution's teaching and learning process.

- Course reviews and feedback from students provide valuable insights into the effectiveness of teaching methods and alignment with learning outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

55

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://dmescollege.org/uploads/SSS%20Report%202020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

02

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

17

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities play a crucial role in sensitizing students to social issues, promoting their holistic development, and making a positive impact on the neighborhood community.

Tree Plantation:

- The college organizes tree plantation drives in the neighborhood community to raise awareness about environmental conservation.
- Students actively participate in planting trees, helping to improve the green cover and combat climate change.
- Impact: The tree plantation activities contribute to

environmental sustainability, create a sense of responsibility towards nature, and beautify the surroundings.

Constitution Day Celebration: On Constitution Day, the college conducts various events and awareness programs to celebrate India's democratic values and constitutional rights. Due to Corona Lockdown online awareness programme was conducted. **Impact:** Constitution Day celebrations help students understand the importance of democracy, fundamental rights, and responsibilities as citizens, fostering a strong sense of patriotism and democratic values.

COVID-19 Awareness Campaigns:

- In response to the COVID-19 pandemic, NSS unit of the college conducted awareness campaigns in the neighborhood community.
- Students actively participated in spreading awareness about preventive measures, vaccination drives, and debunking myths related to the virus.
- **Impact:** The COVID-19 awareness campaigns create a safer community by educating people about health precautions, reducing the spread of the virus, and promoting a sense of social responsibility.
- The extension activities have a positive impact on the neighborhood community, fostering a stronger bond between the college and the locals.
- The community benefits from improved environmental conditions, increased awareness of social issues, and access to necessary resources and information.

File Description	Documents
Paste link for additional information	https://www.youtube.com/shorts/3nQPWUp7HY0
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

1. **Classrooms:** The college boasts 12 well-equipped classrooms, providing a conducive environment for interactive and engaging sessions.
2. **Language Lab:** The presence of a dedicated language lab enhances language proficiency and communication skills among students.
3. **LCD Projector Rooms:** Three rooms equipped with LCD projectors facilitate multimedia-based teaching, enabling teachers to use visual aids for effective learning.
4. **Computing Equipment:** With 25 computers available, the institution ensures access to technological resources for students and faculty.
5. **Internet Facility:** The availability of internet connectivity promotes research, access to online resources, and supports e-learning initiatives.
6. **Seminar Halls:** Two spacious seminar halls accommodate workshops, seminars, and other events, fostering a vibrant academic atmosphere.
7. **Sanitization Facilities:** In response to the COVID-19 pandemic, the college has implemented sanitization facilities to maintain a safe and hygienic environment.
8. **Vending Machine for Sanitary Napkins:** The installation of a vending machine for sanitary napkins demonstrates the institution's commitment to ensuring female students' well-being and addressing their needs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequately provided facilities for cultural activities, sports, and games, contributing to the overall development of students.

1. Cultural Activities:

- **Seminar Halls:** The presence of two seminar halls provides suitable venues for hosting various cultural events, such as debates, seminars, workshops, and performances.
- **Well-Built Stage:** The institution has a dedicated and well-built stage that serves as a gathering space for cultural activities, dramas, dance performances, and other artistic events.

2. Sports and Games:

- **Department of Sports:** The college has established a dedicated Department of Sports, which ensures the availability and management of necessary sports equipment and facilities.
- **Sports Equipments:** The department is equipped with sports essentials for various indoor and outdoor games, including cricket, chess, badminton, football, volleyball, kho-kho, and kabaddi.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

09

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution's library is taking significant strides towards full automation to enhance its efficiency and accessibility. The recent purchase of Library Manager software and the generation of barcodes for every book indicate the progressive approach towards achieving full automation.

The implementation of Library Manager software is a crucial step in streamlining various library processes, such as cataloging, circulation, and inventory management. The generation of barcodes for each book allows for quick and accurate tracking of book movements, ensuring efficient check-ins and check-outs.

Once fully automated, the library will offer several benefits to students and faculty members. Users will have the convenience of

searching and accessing the library's vast collection through a user-friendly digital interface. Online catalogs will enable easy retrieval of books and other resources, saving time and effort for both library staff and patrons.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

180062

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

02

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. **Increasing the Number of Computers:** The college regularly evaluates the demand for IT facilities among students, faculty, and staff. Based on this assessment, it invests in acquiring additional computers to accommodate the growing needs. By increasing the number of computers available on campus, more individuals can access digital resources, conduct research, and engage in online learning activities.
2. **Upgrading Internet Connectivity:** The institution continually strives to improve its internet connectivity by upgrading its Wi-Fi infrastructure. By investing in high-speed internet services and robust network equipment, the college ensures a fast and stable internet connection throughout the campus. This facilitates efficient access to online educational materials, research databases, and collaborative tools.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

25

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution **E. < 5MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

09

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- 1. Resource Allocation:** The institution has a clear resource allocation mechanism in place, where funds and resources are allocated based on the specific needs of each facility. This includes budget planning and approval processes to ensure that the necessary funds are available for maintaining and

upgrading facilities.

2. **Regular Maintenance:** The institution follows a scheduled maintenance plan for all physical facilities, including laboratories, libraries, sports complexes, and classrooms. Regular inspections and maintenance activities are carried out to ensure that these facilities are in good condition and meet the required standards.
3. **Timely Upgrades:** The institution keeps abreast of technological advancements and academic requirements and ensures that facilities are upgraded accordingly. This includes upgrading computer systems, library databases, and laboratory equipment to stay in line with the latest developments in the respective fields.
4. **Security and Safety Measures:** The institution implements security measures to protect physical facilities and equipment from theft or damage. Additionally, safety protocols are followed in laboratories and sports complexes to ensure the well-being of users.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

148

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

44

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

44

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

18

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Council:

- The institution conducts annual elections to form a Student Council comprising elected representatives from different academic programs.
- The Student Council represents the student body and acts as a platform for voicing their concerns, ideas, and suggestions.
- The Student Council enables students to actively participate in decision-making processes, fostering a sense of ownership and responsibility towards their institution.

Representation in IQAC Meetings:

- The Student Council appoints a student representative to attend meetings of the Internal Quality Assurance Cell (IQAC).
- The student representative provides valuable insights from the student perspective, contributing to quality enhancement initiatives.

Co-curricular and Extracurricular Committees:

- Various committees, such as sports, National Service Scheme (NSS), and cultural committees, are formed to organize co-curricular and extracurricular activities.
- The Student Council appoints student representatives to each committee, who actively participate in the planning and

execution of events.

Meeting Attendance and Feedback:

- Student representatives attend committee meetings and provide their valuable suggestions, feedback, and ideas for improvement.
- Their inputs are considered in the decision-making process, ensuring that student interests are taken into account.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college's registered Alumni Association, known as the 'Dhandai Alumni Association,' plays a significant role in contributing to the development of the institution through various means, including financial and other support services. Over the years, the association has actively engaged with the college community

and contributed positively to its growth and improvement. The alumni association has gifted various valuable items to the college. These gifts include books, equipment, technology, and other resources that benefit students and faculty alike. Such contributions directly enrich the college's learning environment and academic resources. The alumni association actively engages with current students by providing mentoring and guidance. They share their knowledge, expertise, and experiences with students, helping them navigate career paths and make informed decisions about their future.

Impact During 2020-21: Due to the unprecedented challenges posed by the COVID-19 pandemic, the alumni association faced limitations in conducting its usual activities during the year. However, despite the constraints, the spirit of support and engagement remained intact. The association continued to stay connected with the college through digital platforms and virtual interactions. Though formal alumni activities might have been restricted during this period, the commitment and support of the alumni in guiding students and their past contributions continued to have a lasting impact on the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is deeply reflective of and in tune with the vision and mission of the institution, which are "Achieving Excellence for Nation Building" and "To create self-sufficient and responsible citizens through quality education,"

respectively. This alignment is evident through the active involvement and commitment of the apex body, 'Dhandaimata Education Society,' and the College Development Committee.

Both the apex body and the College Development Committee play instrumental roles in shaping the institution's direction and growth. They are actively engaged in providing valuable inputs, guidance, and support to ensure that the institution's vision and mission are effectively realized. Through regular meetings and discussions, these bodies keep a close watch on the implementation of the vision and mission, making necessary adjustments and improvements as needed.

Furthermore, the governance bodies regularly seek feedback from various stakeholders, including students, faculty, and staff, to understand their needs and aspirations. This inclusive approach ensures that the institution's governance is responsive and adaptive to the evolving requirements of the education landscape.

In line with the vision and mission, the apex body and the College Development Committee provide necessary aid and resources to foster the development of the college. They collaborate in planning and executing initiatives that enhance the quality of education and create an environment conducive to holistic growth. This support enables the institution to invest in infrastructure, faculty development, research, and student welfare, aligning with the overarching objectives

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership is evident in various institutional practices, especially in the areas of decentralization and participative management. The institution firmly believes in the policy of decentralization, which is reflected in its operational structure and decision-making processes.

The College Development Committee and the Internal Quality Assurance Cell (IQAC) play pivotal roles in planning and

overseeing academic and other activities. These bodies serve as bridges between the parent organization and the teaching and non-teaching staff, ensuring effective communication and coordination.

To facilitate efficient implementation of academic and extracurricular activities, the institution forms various committees. These committees are tasked with specific responsibilities and work closely with the Vice Principal and IQAC coordinator to achieve their objectives. This participative approach ensures that multiple perspectives are considered in decision-making, fostering a sense of ownership and engagement among staff members.

At the administrative level, the institution practices clear work distribution among three members responsible for admission and examination, scholarship and maintenance, and financial audit. The Principal remains well-informed about the college's status through regular communication with the Office Superintendent. This decentralized framework empowers each team member to take responsibility for their designated areas, promoting efficiency and accountability.

Moreover, the emphasis on decentralization allows for more timely and informed decision-making, as it involves those with a direct understanding of the operational aspects of the institution. This approach also fosters a culture of trust and collaboration among staff members, creating a conducive environment for innovation and continuous improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic/perspective plan is effectively deployed through various key initiatives and actions that align with the plan's objectives. The following points highlight the effective deployment of the plan:

1. Introduction of Science Programme: As per the plan, the college successfully introduced a Science programme at the

undergraduate level. This initiative reflects the institution's commitment to diversifying its academic offerings and catering to the evolving needs of students.

2. **New Certificate Courses:** In line with the strategic plan, the college introduced new certificate courses. These courses are designed to enhance the employability and skill sets of students, ensuring their readiness for the job market.
3. **Development of a New Central Library:** The strategic plan prioritizes the development of a new central library. This initiative aims to improve academic resources and learning facilities for students, fostering an environment conducive to research and academic growth.
4. **Building New Infrastructure:** As part of the strategic plan's infrastructure development goals, the college is actively building new infrastructure. This expansion ensures that the institution can accommodate more students and provide modern amenities for a better learning experience.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. **Apex Management Body:** The presence of an apex management body provides a clear governance structure for the college. This body oversees the institution's overall functioning, including policy formulation and strategic planning. Their involvement ensures that the institution's vision and mission are upheld and align with the management's goals.
2. **College Development Committee (CDC):** The CDC plays a vital

role in conducting meetings and making decisions related to various aspects of college development. Their active participation in policy formulation and implementation ensures that the institution remains adaptable and responsive to changing educational needs.

3. **Principal's Coordination:** The Principal acts as a key link between the college staff and the management. Their effective coordination ensures that the management's vision is communicated to the staff, and the staff's feedback and concerns are appropriately addressed to the management. This two-way communication promotes transparency and efficiency in decision-making.
4. **Functioning Committees:** The presence of various functioning committees for curricular and co-curricular activities indicates a participative approach to decision-making. These committees enable a diverse range of stakeholders to contribute their expertise and perspectives to enhance the college's overall functioning.
5. **Policies and Procedures:** Clearly defined policies, administrative setup, appointment and service rules, and procedures ensure that the college adheres to best practices and legal requirements. These well-documented guidelines facilitate efficient operations and create a structured work environment.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution demonstrates effective welfare measures for both teaching and non-teaching staff, ensuring their well-being and professional growth. The following aspects highlight the institution's commitment to staff welfare:

1. **Professional Development Opportunities:** The institution provides duty leaves to teachers, allowing them to attend workshops, seminars, conferences, orientation programs, and refresher courses. This provision enables faculty members to enhance their knowledge and skills, contributing to their professional growth and the improvement of academic quality.
2. **Medical and Other Leaves:** The institution grants medical and other leaves to both teaching and non-teaching staff whenever necessary. This ensures that staff members can take care of their health and personal needs without compromising their employment commitments.
3. **Membership in Teacher's Co-operative Society:** Staff members are allowed to be members of the Teacher's Co-operative Society, which provides financial aid and support. This initiative fosters a sense of community and mutual assistance among the staff, offering them access to financial resources during times of need.
4. **Health Check-up Program:** The institution conducts health check-ups for staff members, promoting a proactive approach to health and well-being. Regular health assessments allow staff to identify potential health issues early on and seek appropriate medical attention, contributing to a healthy and

productive workforce.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a comprehensive Performance Appraisal System for both teaching and non-teaching staff that emphasizes self-assessment, feedback from stakeholders, and fair evaluation.

1. **Self-Appraisal Report:** The staff members are asked to fill their Self-Appraisal Report, where they assess their performance, achievements, and areas of improvement. This self-assessment allows staff to reflect on their contributions and set goals for professional development.
2. **Evaluation by IQAC and CDC:** The Institutional Quality Assurance Cell (IQAC) and College Development Committee (CDC) play a crucial role in evaluating the staff's performance. They collect feedback from various stakeholders, including students, to assess the staff's effectiveness in teaching and other responsibilities.
3. **Confidential Report by Principal:** The Principal prepares a Confidential Report for each staff member based on their performance and contributions. This report takes into account the staff member's self-assessment, feedback from stakeholders, and the Principal's observations.
4. **Feedback Communication:** After the evaluation process, the teachers are communicated about their strengths and areas that need improvement. This constructive feedback helps staff members understand their performance better and motivates them to work towards enhancing their skills.
5. **Promotion and Career Growth:** The Performance Appraisal System ensures that staff members receive their due promotion within the stipulated time based on their performance. This recognition of merit motivates staff to excel and contributes to their career growth and job satisfaction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution maintains a robust financial system, conducting regular internal and external financial audits to ensure transparency and accountability in its financial operations.

1. Internal Financial Audit:

- The Office Superintendent (OS) conducts regular internal audits to assess the institution's financial transactions, adherence to financial procedures, and compliance with financial policies.
- The OS reviews financial records, verifies documentation, and cross-checks financial transactions to identify any discrepancies or irregularities.
- The internal audit provides valuable insights to the management and helps in maintaining financial integrity within the institution.

2. External Financial Audit by Management Body Auditor:

- The institution's apex body appoints an external auditor who conducts an independent audit of the institution's financial statements and records.
- The external auditor is typically a chartered accountant or a professional audit firm appointed by the management body to provide an unbiased evaluation of the institution's financial health.
- This audit verifies the accuracy of financial reports, compliance with accounting standards, and identifies any financial risks or deficiencies.

3. External Financial Audit by Government Authorities:

- In addition to the management body's auditor, the government authorities may also conduct external audits of the institution's financial records.
- Government audits ensure that the institution is compliant with relevant financial regulations, taxation laws, and other statutory requirements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- 1. Strategic Planning and Budgeting:** The institution engages in strategic planning and budgeting to identify its financial needs and priorities. The Principal presents the necessary requirements of funds categorized by various departments, such as Library, Laboratories, Department of Sports, NSS, and Student Development, during the College Development Committee (CDC) meetings. This strategic planning process ensures that the allocation of funds aligns with the institution's goals and objectives.
- 2. Approval and Allocation of Funds:** After careful deliberation and evaluation in the CDC meeting, the necessary funds are approved and allocated to different departments and initiatives. This ensures that each department receives the required financial support to execute their planned activities and initiatives effectively.

3. **Resource Optimization:** The institution focuses on optimal resource utilization to maximize efficiency and minimize wastage. By efficiently managing resources, such as infrastructure, equipment, and human capital, the institution ensures that resources are utilized effectively to achieve desired outcomes.

4. **Financial Accountability and Transparency:** The institution emphasizes financial accountability and transparency in its operations. Regular financial audits, both internal and external, help ensure that funds are utilized as per the approved budget and adhere to financial regulations and policies.

5. **Monitoring and Evaluation:** The institution regularly monitors and evaluates the utilization of funds and resources to assess the effectiveness of various initiatives. This ongoing assessment allows for adjustments and improvements in resource allocation to achieve better outcomes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. **Regular Meetings and Monitoring:** IQAC conducts three meetings during each educational year to review and assess the quality enhancement initiatives and progress. Regular monitoring helps in identifying areas that require improvement and promotes a culture of continuous improvement.

2. **Effective Use of ICT:** During the challenging times of the COVID-19 pandemic, IQAC has encouraged faculty members to adapt to online teaching and learning using Information and

Communication Technology (ICT). This initiative has enabled the institution to continue academic activities seamlessly and maintain the quality of education even in the face of adversity.

3. **Faculty Development:** IQAC motivates faculty members to enhance their professional skills and knowledge by attending Refresher and short-term courses. These programs facilitate faculty development, enabling them to update their teaching methodologies and stay abreast of the latest developments in their respective fields.
4. **Research and Publications:** IQAC encourages faculty members to engage in research activities and publish their research papers in UGC CARE listed journals. This emphasis on research contributes to the growth of knowledge within the institution and enhances its reputation in the academic community.
5. **Support for Ph.D. Research:** IQAC supports faculty members pursuing Ph.D. research by providing necessary resources and guidance. Completion of Ph.D. research work not only enhances the individual's expertise but also adds to the institution's research culture..

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. **Semester-wise Teaching Plan:** The IQAC encourages faculty members to prepare a comprehensive semester-wise teaching plan that outlines the curriculum coverage, teaching methodologies, assessment strategies, and expected learning outcomes for each course. This plan ensures a systematic and organized approach to the teaching-learning process.

2. **Stakeholder Feedback:** IQAC collects feedback from various stakeholders, including students, faculty, parents, and alumni, to gather valuable insights into the effectiveness of the teaching-learning process and overall institutional functioning. The feedback is obtained through surveys, questionnaires, and interactive sessions.

3. **Analysis of Feedback:** The IQAC carefully analyzes the feedback received from stakeholders to identify areas that require improvement and areas of strength. This analysis helps in understanding the strengths and weaknesses of the institution's teaching-learning practices and operations.

4. **Communication and Action:** Based on the analysis of feedback, IQAC communicates the findings and recommendations to the respective departments and administrative bodies. This communication facilitates collaborative efforts to address the identified issues and implement necessary improvements.

5. **Review Meetings:** The IQAC conducts regular review meetings involving faculty, administrators, and other stakeholders to discuss the progress and outcomes of the implemented strategies. These review meetings provide a platform for open discussions and the sharing of best practices.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

During the year, the institution took various measures to promote gender equity and empower female students. These initiatives were primarily organized by the Yuvati Sabha, a dedicated association working towards the welfare and development of girl students. However, due to the challenges posed by the COVID-19 lockdown in 2020-21, certain activities could not be conducted as planned. Nonetheless, efforts were made to ensure continuous support and engagement with the female students.

Nari Shakti Week: The Yuvati Sabha organizes an annual "Nari Shakti Week" to celebrate and recognize the strength and achievements of women. During this week, various events, workshops, seminars, and interactive sessions are conducted to raise awareness about gender equity, women's rights, and their contributions to society.

Personality Development and Self-Defence Workshops: To empower female students, the Yuvati Sabha arranges special workshops focused on personality development and self-defence. These workshops aim to enhance self-confidence, leadership skills, and physical capabilities, ensuring the safety and well-being of female students.

Impact during 2020-21: The COVID-19 lockdown presented challenges for organizing physical events and gatherings. As a result, the planned activities for Nari Shakti Week and the personality development workshops could not be held in the usual manner. However, despite these constraints, the Yuvati Sabha remained

active in supporting female students.

Efforts were made to stay connected with the female students through online platforms and virtual interactions. The Yuvati Sabha president continued to address their concerns and attempted to solve problems remotely.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment **C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: The institution manages solid waste by following a two-pronged approach. The dried leaves, twigs, and other plant waste are collected and deposited in a designated chamber. This organic waste is likely used for composting to produce nutrient-rich compost for gardening and landscaping purposes. Non-organic waste is disposed of responsibly by handing it over to the Municipal Corporation's waste management vehicle. This ensures proper disposal of non-biodegradable waste, reducing the environmental impact.

Liquid Waste Management: The institution has set up a proper

drainage system to manage liquid waste efficiently. Special chambers are provided for the liquid waste generated by the Chemistry, Zoology, and Botany departments. These chambers likely collect and segregate liquid waste, preventing harmful substances from entering the general drainage system. The liquid waste is then treated or disposed of according to the guidelines set by the local regulatory authorities, ensuring environmental safety.

E-Waste Management: For electronic waste (e-waste) management, the institution takes a proactive approach. Instead of discarding electronic gadgets, they are repaired by external agencies, promoting the concept of repair and reuse. This not only reduces the generation of e-waste but also extends the useful life of electronic devices. However, some gadgets that cannot be repaired or are beyond their usable life are scrapped. It is essential to ensure that these scrapped gadgets are handed over to authorized e-waste recyclers who follow proper environmentally-friendly disposal and recycling methods to prevent harmful substances from being released into the environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for B. Any 3 of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies

C. Any 2 of the above

of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has undertaken several initiatives to create an inclusive environment that fosters tolerance, harmony, and respect for cultural, regional, linguistic, communal, socioeconomic, and other diversities.

Equal Opportunity Cell: The presence of an Equal Opportunity Cell indicates the institution's commitment to promoting inclusivity and ensuring equal access to opportunities for all students. This cell provides a platform for addressing any grievances related to discrimination, ensuring a fair and supportive environment for students from diverse backgrounds.

Scholarships for Students from Various Classes: By providing scholarships to students belonging to various socioeconomic backgrounds, the college supports students who may face financial challenges in pursuing higher education. These scholarships contribute to creating an inclusive campus by reducing barriers to education and providing equal opportunities for all.

Celebration of Diversity: The institution celebrates various cultural, regional, and religious festivals, fostering an appreciation for diversity among students and staff. Events such as World Peace Day, Sarvadharm Sambhav programs, Sadbhavana Divas, and other cultural festivals bring the campus community together, promoting mutual understanding and respect.

By undertaking these initiatives, the institution creates an inclusive and harmonious campus environment, where students from

various backgrounds feel welcomed, valued, and supported. These efforts contribute to promoting cultural sensitivity, social harmony, and mutual respect among the college community, preparing students to become responsible global citizens.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Several initiatives and celebrations are organized, fostering awareness and understanding of these essential aspects of being responsible citizens.

Constitution Day Celebration: The celebration of Constitution Day on 26th November reinforces the significance of the Indian Constitution. Various events, seminars, and discussions are held on this day to educate the college community about the values, principles, and rights enshrined in the Constitution. Through these activities, students and employees gain a deeper understanding of their constitutional rights and duties as citizens of the country.

National Voter's Day: National Voter's Day, observed on 25th January, is an occasion to highlight the importance of voting as a fundamental right and civic responsibility. Workshops and campaigns are organized to encourage eligible students to register as voters and actively participate in the electoral process. This empowers them to exercise their democratic rights responsibly.

Commemoration of Social Reformers: By celebrating the birth and death anniversaries of social reformers who fought for social justice and human rights, the college instills the values of equality, justice, and human dignity in students and employees. These commemorations serve as reminders of the contributions made by these reformers in shaping a just and equitable society.

Guest Lectures and Seminars: Guest lectures by experts in constitutional law, social justice, and human rights provide students and employees with insights into constitutional

obligations and citizen's rights. These interactive sessions encourage discussions and debates, promoting critical thinking and awareness.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Independence Day (15th August) and Republic Day (26th January): Independence Day, the celebration of India's freedom from British rule, is observed with great enthusiasm and pride. Students and staff participate in these activities to commemorate the sacrifices made by freedom fighters and to reaffirm their commitment to the nation.

Maharashtra Din (1st May): Maharashtra Day celebrates the formation of the state of Maharashtra. T

Birth and Death Anniversaries of National Leaders and Social Reformers: The institution commemorates the birth and death anniversaries of national leaders like Mahatma Gandhi, Shivaji Maharaj, Pandit Nehru, Sardar Patel, and social reformers like Mahatma Phule, Savitribai Phule, Shahu Maharaj, and Dr. B. R. Ambedkar. These occasions are observed with reverence and respect, often with lectures, seminars, and discussions on their contributions to the country's progress and social upliftment.

International Days and Events: The institution also celebrates various international days of significance, such as International Women's Day, World Environment Day, Human Rights Day, etc. These days are marked with awareness campaigns, workshops, and events that promote global issues and encourage students to be responsible global citizens.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Environmental Awareness and Tree Plantation

Goals:

The primary goals of this best practice are to raise awareness among students and the college community about environmental issues, promote a sense of responsibility towards environmental conservation, and contribute to the greening of the college campus and its surroundings.

Practice:

To achieve these goals, the college actively observes World Environment Day (June 5th) as part of its Environment Day Observance. Additionally, the college conducts regular tree plantation drives, encouraging active participation from students, faculty, and staff to plant and nurture saplings.

Evidence of Success:

The implementation of this best practice has yielded positive outcomes. There has been a notable increase in environmental awareness among students. The tree plantation drives have resulted in an enhanced green cover, positively impacting the campus environment and local biodiversity.

Best Practice 2: Health and Hygiene Awareness

Goals:The goals of this best practice are to promote health and hygiene awareness among students and the college community, encourage physical fitness, mental well-being, and a healthy lifestyle in the context of the Covid-19 pandemic.

Practice: Yoga sessions and workshops are conducted on this day to introduce students to yoga practices that help reduce stress and improve overall health. In response to the Covid-19 pandemic, The NSS unit plays an active role in spreading Covid-19 awareness through campaigns.

Evidence of Success: NSS campaigns have led to improved health and hygiene practices on campus, creating a safer environment, especially during the Covid-19 pandemic.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The performance of the institution in prioritizing its vision of "Achieving Excellence for Nation Building" has been exemplary, with a distinctive focus on the all-round development of its

students. Despite the challenges posed by the Covid-19 lockdown, the college's commitment to providing quality education and fostering holistic growth remained unwavering.

During the lockdown period, the Institution's Internal Quality Assurance Cell (IQAC) played a crucial role in ensuring continuity in the teaching-learning process. The IQAC encouraged faculty members to adapt swiftly to online teaching methodologies, ensuring that students continued to receive uninterrupted education from the safety of their homes. The transition to online mode was handled efficiently, with faculty members leveraging various digital platforms, such as Zoom, Google Meet, and Google Classroom, to engage students effectively.

Furthermore, the college emphasized the professional development of its faculty members during this period. Workshops, webinars, and online training sessions were organized to enhance teaching skills and incorporate innovative teaching practices. This investment in faculty development strengthened the college's teaching capabilities and empowered educators to deliver high-quality education, even in the virtual environment.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum of the college is prepared by the affiliating University i.e. Kaviyatri Bahinabai Chaudhari North Maharashtra University, Jalgaon. The Board of Studies organize subject-wise Workshops to discuss syllabus, its objectives and evaluation methods. The institution provides duty leaves and encourages teachers to attend syllabus framing workshops. Teachers actively participate, discuss their problems, issues, and put their valuable suggestion in the meetings. Syllabus is distributed in the Departmental Meeting of the subject. The head of the department maintains the record of these meeting. Faculty members submits annual teaching plan at the beginning of Educational Year. Academic calendar is prepared and distributed among the staff members. Time table of the college is prepared accordingly. Internal Tests, tutorials and seminars are arranged for students. Faculty members maintain daily academic diary to track curriculum delivery. Teachers prepare study material and list of reference books for the students. This list is also communicated with the Librarian for students benefit. Syllabus file and Question paper bank is prepared in the library for the student as well as for faculty members. Interactive classroom is setup for more effective dissemination of knowledge and with a view to improve the motivation of students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of each academic year, the institution's academic authorities, along with the faculty members and

administrative staff, come together to prepare the academic calendar. The academic calendar outlines the entire academic year, including the start and end dates of each semester or term, holidays, examination periods, and other significant events. The academic calendar includes a schedule of various activities such as lectures, practical sessions, seminars, workshops, sports events, cultural activities, and other co-curricular and extracurricular engagements. These activities are designed to provide a holistic educational experience and promote the overall development of students. The academic calendar also mentions the tentative dates for Continuous Internal Evaluation (CIE) for each course or subject. Throughout the academic year, the college follows the academic calendar diligently, ensuring that all scheduled activities are conducted as per the specified timelines. In case of unforeseen circumstances or emergencies, such as the COVID-19 pandemic and the subsequent lockdown situation in 2020-21, the institution faced challenges in adhering to the original academic calendar.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
02	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
09	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
91	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
91	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college prioritizes the inclusion of professional ethics in the curriculum by infusing ethical principles and values within the courses. Faculty members are encouraged to incorporate case studies, discussions, and assignments

The college's Yuvati Sabha plays a crucial role in promoting gender equality and women's empowerment. Organizing Nari Shakti programs and personality development workshops specifically for female students fosters their personal and professional growth. Inclusion of gender-related topics and discussions in the curriculum across various disciplines raises awareness about gender issues among all students. Conducting seminars or guest lectures on gender equality and women's rights brings awareness to the entire college community.

Infusing human values into the curriculum involves emphasizing values such as compassion, integrity, empathy, and social responsibility. Volunteering activities or community service projects allow students to practice human values in real-life situations.

The college's initiatives such as tree plantation, as conducted by the NSS department, demonstrate a commitment to environmental conservation. Incorporating an Environment Studies course in the curriculum, as per the university syllabus, ensures that students gain knowledge about ecological issues, sustainability, and the importance of environmental stewardship.

Celebrating the birth and death anniversaries of National leaders and social reformers helps students connect with the rich cultural and historical heritage of the nation. Such events foster a sense of respect for these eminent personalities and the values they embodied.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

60

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://dmescollege.org/uploads/SSS%20Report%202020-21.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
840	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,	

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

279

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

During the period of the COVID-19 lockdown in 2020-21, when only online classes were conducted, the institution faced the challenge of assessing the learning levels of students and providing support to both advanced learners and slow learners. Despite the limitations, the institution could adopt several strategies to address these needs: Online interactive sessions, such as virtual discussions or Q&A sessions, helped instructors gauge students' engagement and comprehension of the material.

For Slow Learners: Online communication was maintained with slow learners by their teachers during the corona lockdown period. Slow learners were provided links of some youtube videos to get clear conceptual understanding. They were also encouraged to take peer support through the departmental whatsapp groups.

Programs for Advanced Learners: Advanced learners were advised to attend online webinars and workshops to update their knowledge. They were paired with their mentors and communicated with them using social media platforms. These students were encouraged to express their views in College magazine 'Dhandai'.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
517	26

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college employs a variety of student-centric methods to enhance learning experiences, focusing on experiential learning, participative learning, and problem-solving methodologies.

Experiential Learning:

1. **Study Tours:** Organizing study tours allows students to gain practical exposure and firsthand experience in different settings. Visiting industries, historical sites, or research centers enables students to connect theoretical knowledge with real-world applications.
2. **Field and Industrial Visits:** Field and Industrial visits provide insights into the functioning of various industries and the application of academic concepts in the workplace. This enhances students' understanding of industry practices and fosters a sense of relevance in their learning.
3. **Student Seminars:** Encouraging students to conduct seminars fosters experiential learning. Presenting and discussing topics of interest deepens students' understanding and enhances their communication and research skills.

Participative Learning:

1. **Quiz Competitions:** Quiz competitions promote active participation and healthy competition among students. Engaging in quizzes sharpens students' knowledge, critical thinking, and problem-solving abilities.
2. **Various Competitions:** Organizing diverse competitions, such as debates, elocution, and poster presentations, encourages students to actively engage with academic subjects and co-curricular activities.
3. **Personality and Skill Development Workshops:** Workshops focused on personality development and skill enhancement create interactive learning opportunities. Students participate actively in these workshops, honing their interpersonal skills and self-awareness.

Problem-Solving Methodologies: Community Visits: Community visits offer students a chance to understand real societal issues and challenges. Involvement in community service projects or visits to underprivileged areas stimulates students to develop problem-solving abilities and empathy.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers at the college use a range of ICT-enabled tools to enhance the teaching-learning process. They make effective use of projectors, displaying multimedia content, presentations, and videos, making lessons more interactive and visually appealing. The English language lab equipped with an interactive whiteboard allows for interactive language sessions, exercises, and language games, promoting student engagement and immediate feedback.

During the corona lockdown, faculty members quickly adapted to online teaching platforms like Zoom and Google Meet to conduct virtual classes, maintaining continuity in the teaching-learning process despite physical distancing. Social media platforms are also employed to share educational resources, announcements, and updates with students, facilitating discussion forums and peer learning.

Internal tests are conducted seamlessly through Google Forms, automating grading and providing instant feedback to students. Additionally, teachers provide students with links to various educational resources, enabling self-directed learning and access to a wide range of study materials to support their academic endeavors.

By integrating ICT-enabled tools, teachers create an engaging and student-centric learning environment, accommodating diverse learning styles and needs. This approach fosters digital literacy skills, preparing students to thrive in an increasingly technology-driven world. It ensures a seamless transition between traditional classroom teaching and online learning, promoting effective education regardless of circumstances.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

12

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The mechanism of internal assessment at the college is transparent and robust, adhering to the norms and regulations of Kaviyatri Bahinabai Chaudhari North Maharashtra University. The process begins with the formation of an examination committee, headed by a senior faculty member. The committee takes responsibility for preparing the schedule of internal and practical examinations, which is communicated to students through various channels such as notice boards, WhatsApp, and sms.

The internal assessment is conducted using a comprehensive approach that includes various evaluation methods. Students are evaluated through tests, tutorials, seminars, home assignments, behavior, and attendance. This multi-dimensional assessment ensures a holistic evaluation of students' progress and performance.

The examination committee plays a pivotal role in ensuring the timely conduct of internal examinations and the evaluation of answer sheets. They oversee the entire process, making it transparent and accountable.

During the lockdown situation in 2020-21, when physical classes were not feasible, the college effectively adapted to the online mode of assessment using Google Forms. This approach allowed students to submit their assessments and answer sheets online, ensuring continuity in the internal assessment process despite the challenging circumstances.

Overall, the college's mechanism of internal assessment is transparent, as it follows well-defined processes and communication channels.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The mechanism to deal with internal examination-related grievances is transparent, time-bound, and efficient at the college.

Grievance Redressal at the Department Level:

- Initially, students with exam-related grievances approach the respective Head of the Department (HOD) to express their concerns.
- The HOD carefully listens to the student's grievance and assesses the situation to determine appropriate action.

Escalation to the Examination Committee:

- If the student remains unsatisfied with the resolution provided by the HOD, they can escalate the matter to the Examination Committee, which consists of senior faculty members.
- The Examination Committee thoroughly examines the grievance and undertakes measures to address it effectively.

Grievance Resolution at University Level:

- For grievances related to university processes or decisions, students are guided to submit their complaints in a prescribed format.
- The college forwards these university-related grievances to the appropriate authorities at the university level.

Timely Resolution:

- The college ensures that grievances related to correction in names, hall tickets, online form submissions, programme codes, subject codes, etc., are resolved promptly and within a stipulated time frame.
- The Examination Committee expeditiously takes actions to ensure that students' issues are addressed without unnecessary delays.

Transparent Communication: Throughout the grievance redressal process, the college maintains transparency in communication with students, ensuring that they are informed about the progress and status of their complaints.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- **College Website:** The Programme and course outcomes are prominently displayed on the college website. This ensures easy accessibility for both teachers and students, enabling them to refer to the stated outcomes whenever needed.
- **Syllabus provided by the University:** The official syllabus provided by the University contains the stated Programme and course outcomes for each subject. Teachers and students can refer to this syllabus to understand the learning objectives and expected outcomes for the courses.
- **Classroom Communication:** Teachers actively communicate the Programme and course outcomes while teaching specific topics in the classroom. This helps students understand the relevance and importance of the concepts being taught, aligning them with the overall learning objectives of the Programme.
- **Course Material and Resources:** Teachers often provide additional course materials, resources, or handouts that may include the stated outcomes. This supplementary material reinforces the understanding of the learning goals and outcomes.
- **Assessment and Evaluation:** Assessment tasks, tests, and examinations are designed in alignment with the stated Programme and course outcomes. Students' performance in these assessments provides feedback on their progress in achieving the learning objectives.
- **Departmental Meetings:** Departments conducts periodic meetings where the Programme and course outcomes are discussed, ensuring that teachers are well-informed and aligned with the institution's educational objectives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Course Assessment:

- Each course's learning objectives and outcomes are clearly defined in the syllabus.
- Assessment methods, such as quizzes, exams, presentations, and assignments, are designed in alignment with the course outcomes.
- Students' performance in these assessments is measured and analyzed to determine their level of achievement in meeting the course outcomes.
- Continuous Internal Evaluation involves regular assessment throughout the semester. It allows for ongoing feedback and improvement, ensuring that students are consistently progressing toward achieving the outcomes
- External Examinations are conducted by the university to assess the attainment of Programme outcomes. These external assessments provide an objective measure of the overall effectiveness of the institution's teaching and learning process.
- Course reviews and feedback from students provide valuable insights into the effectiveness of teaching methods and alignment with learning outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

55

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://dmescollege.org/uploads/SSS%20Report%202020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

02

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

17

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities play a crucial role in sensitizing students to social issues, promoting their holistic development, and making a positive impact on the neighborhood community.

Tree Plantation:

- The college organizes tree plantation drives in the neighborhood community to raise awareness about environmental conservation.
- Students actively participate in planting trees, helping to improve the green cover and combat climate change.
- Impact: The tree plantation activities contribute to environmental sustainability, create a sense of responsibility towards nature, and beautify the surroundings.

Constitution Day Celebration: On Constitution Day, the college conducts various events and awareness programs to celebrate India's democratic values and constitutional rights. Due to Corona Lockdown online awareness programme was conducted. Impact: Constitution Day celebrations help students understand the importance of democracy, fundamental rights, and responsibilities as citizens, fostering a strong sense of patriotism and democratic values.

COVID-19 Awareness Campaigns:

- In response to the COVID-19 pandemic, NSS unit of the college conducted awareness campaigns in the neighborhood community.
- Students actively participated in spreading awareness about preventive measures, vaccination drives, and debunking myths related to the virus.
- Impact: The COVID-19 awareness campaigns create a safer community by educating people about health precautions, reducing the spread of the virus, and promoting a sense of social responsibility.
- The extension activities have a positive impact on the neighborhood community, fostering a stronger bond between the college and the locals.
- The community benefits from improved environmental conditions, increased awareness of social issues, and access to necessary resources and information.

File Description	Documents
Paste link for additional information	https://www.youtube.com/shorts/3nQPWUp7HY0
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- 1. Classrooms:** The college boasts 12 well-equipped classrooms, providing a conducive environment for interactive and engaging sessions.
- 2. Language Lab:** The presence of a dedicated language lab enhances language proficiency and communication skills among students.
- 3. LCD Projector Rooms:** Three rooms equipped with LCD projectors facilitate multimedia-based teaching, enabling

teachers to use visual aids for effective learning.

4. **Computing Equipment:** With 25 computers available, the institution ensures access to technological resources for students and faculty.
5. **Internet Facility:** The availability of internet connectivity promotes research, access to online resources, and supports e-learning initiatives.
6. **Seminar Halls:** Two spacious seminar halls accommodate workshops, seminars, and other events, fostering a vibrant academic atmosphere.
7. **Sanitization Facilities:** In response to the COVID-19 pandemic, the college has implemented sanitization facilities to maintain a safe and hygienic environment.
8. **Vending Machine for Sanitary Napkins:** The installation of a vending machine for sanitary napkins demonstrates the institution's commitment to ensuring female students' well-being and addressing their needs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequately provided facilities for cultural activities, sports, and games, contributing to the overall development of students.

1. Cultural Activities:

- o **Seminar Halls:** The presence of two seminar halls provides suitable venues for hosting various cultural events, such as debates, seminars, workshops, and performances.
- o **Well-Built Stage:** The institution has a dedicated

and well-built stage that serves as a gathering space for cultural activities, dramas, dance performances, and other artistic events.

2. Sports and Games:

- **Department of Sports:** The college has established a dedicated Department of Sports, which ensures the availability and management of necessary sports equipment and facilities.
- **Sports Equipments:** The department is equipped with sports essentials for various indoor and outdoor games, including cricket, chess, badminton, football, volleyball, kho-kho, and kabaddi.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year

(INR in lakhs)	
09	
File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File
4.2 - Library as a Learning Resource	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
<p>The institution's library is taking significant strides towards full automation to enhance its efficiency and accessibility. The recent purchase of Library Manager software and the generation of barcodes for every book indicate the progressive approach towards achieving full automation.</p> <p>The implementation of Library Manager software is a crucial step in streamlining various library processes, such as cataloging, circulation, and inventory management. The generation of barcodes for each book allows for quick and accurate tracking of book movements, ensuring efficient check-ins and check-outs.</p> <p>Once fully automated, the library will offer several benefits to students and faculty members. Users will have the convenience of searching and accessing the library's vast collection through a user-friendly digital interface. Online catalogs will enable easy retrieval of books and other resources, saving time and effort for both library staff and patrons.</p>	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above
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File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

180062

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

02

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. **Increasing the Number of Computers:** The college regularly evaluates the demand for IT facilities among students, faculty, and staff. Based on this assessment, it invests in acquiring additional computers to accommodate the growing needs. By increasing the number of computers available on campus, more individuals can access digital resources, conduct research, and engage in online learning activities.
2. **Upgrading Internet Connectivity:** The institution continually strives to improve its internet connectivity by upgrading its Wi-Fi infrastructure. By investing in high-speed internet services and robust network equipment, the college ensures a fast and stable internet connection throughout the campus. This facilitates efficient access to online educational materials, research databases, and collaborative tools.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

25

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

09

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- 1. Resource Allocation:** The institution has a clear resource allocation mechanism in place, where funds and resources are allocated based on the specific needs of each facility. This includes budget planning and approval processes to ensure that the necessary funds are available for maintaining and upgrading facilities.
- 2. Regular Maintenance:** The institution follows a scheduled maintenance plan for all physical facilities, including laboratories, libraries, sports complexes, and classrooms. Regular inspections and maintenance activities are carried out to ensure that these

facilities are in good condition and meet the required standards.

3. **Timely Upgrades:** The institution keeps abreast of technological advancements and academic requirements and ensures that facilities are upgraded accordingly. This includes upgrading computer systems, library databases, and laboratory equipment to stay in line with the latest developments in the respective fields.
4. **Security and Safety Measures:** The institution implements security measures to protect physical facilities and equipment from theft or damage. Additionally, safety protocols are followed in laboratories and sports complexes to ensure the well-being of users.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

148

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

44

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

44

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

02

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

18

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

03

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Council:

- The institution conducts annual elections to form a Student Council comprising elected representatives from different academic programs.
- The Student Council represents the student body and acts as a platform for voicing their concerns, ideas, and suggestions.
- The Student Council enables students to actively participate in decision-making processes, fostering a sense of ownership and responsibility towards their institution.

Representation in IQAC Meetings:

- The Student Council appoints a student representative to attend meetings of the Internal Quality Assurance Cell (IQAC).
- The student representative provides valuable insights from the student perspective, contributing to quality enhancement initiatives.

Co-curricular and Extracurricular Committees:

- Various committees, such as sports, National Service Scheme (NSS), and cultural committees, are formed to organize co-curricular and extracurricular activities.
- The Student Council appoints student representatives to

each committee, who actively participate in the planning and execution of events.

Meeting Attendance and Feedback:

- Student representatives attend committee meetings and provide their valuable suggestions, feedback, and ideas for improvement.
- Their inputs are considered in the decision-making process, ensuring that student interests are taken into account.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college's registered Alumni Association, known as the 'Dhandai Alumni Association,' plays a significant role in contributing to the development of the institution through

various means, including financial and other support services. Over the years, the association has actively engaged with the college community and contributed positively to its growth and improvement. The alumni association has gifted various valuable items to the college. These gifts include books, equipment, technology, and other resources that benefit students and faculty alike. Such contributions directly enrich the college's learning environment and academic resources. The alumni association actively engages with current students by providing mentoring and guidance. They share their knowledge, expertise, and experiences with students, helping them navigate career paths and make informed decisions about their future.

Impact During 2020-21: Due to the unprecedented challenges posed by the COVID-19 pandemic, the alumni association faced limitations in conducting its usual activities during the year. However, despite the constraints, the spirit of support and engagement remained intact. The association continued to stay connected with the college through digital platforms and virtual interactions. Though formal alumni activities might have been restricted during this period, the commitment and support of the alumni in guiding students and their past contributions continued to have a lasting impact on the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is deeply reflective of and in tune with the vision and mission of the institution, which

are "Achieving Excellence for Nation Building" and "To create self-sufficient and responsible citizens through quality education," respectively. This alignment is evident through the active involvement and commitment of the apex body, 'Dhandaimata Education Society,' and the College Development Committee.

Both the apex body and the College Development Committee play instrumental roles in shaping the institution's direction and growth. They are actively engaged in providing valuable inputs, guidance, and support to ensure that the institution's vision and mission are effectively realized. Through regular meetings and discussions, these bodies keep a close watch on the implementation of the vision and mission, making necessary adjustments and improvements as needed.

Furthermore, the governance bodies regularly seek feedback from various stakeholders, including students, faculty, and staff, to understand their needs and aspirations. This inclusive approach ensures that the institution's governance is responsive and adaptive to the evolving requirements of the education landscape.

In line with the vision and mission, the apex body and the College Development Committee provide necessary aid and resources to foster the development of the college. They collaborate in planning and executing initiatives that enhance the quality of education and create an environment conducive to holistic growth. This support enables the institution to invest in infrastructure, faculty development, research, and student welfare, aligning with the overarching objectives

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership is evident in various institutional practices, especially in the areas of decentralization and participative management. The institution firmly believes in the policy of decentralization, which is reflected in its

operational structure and decision-making processes.

The College Development Committee and the Internal Quality Assurance Cell (IQAC) play pivotal roles in planning and overseeing academic and other activities. These bodies serve as bridges between the parent organization and the teaching and non-teaching staff, ensuring effective communication and coordination.

To facilitate efficient implementation of academic and extracurricular activities, the institution forms various committees. These committees are tasked with specific responsibilities and work closely with the Vice Principal and IQAC coordinator to achieve their objectives. This participative approach ensures that multiple perspectives are considered in decision-making, fostering a sense of ownership and engagement among staff members.

At the administrative level, the institution practices clear work distribution among three members responsible for admission and examination, scholarship and maintenance, and financial audit. The Principal remains well-informed about the college's status through regular communication with the Office Superintendent. This decentralized framework empowers each team member to take responsibility for their designated areas, promoting efficiency and accountability.

Moreover, the emphasis on decentralization allows for more timely and informed decision-making, as it involves those with a direct understanding of the operational aspects of the institution. This approach also fosters a culture of trust and collaboration among staff members, creating a conducive environment for innovation and continuous improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic/perspective plan is effectively deployed through various key initiatives and actions that align

with the plan's objectives. The following points highlight the effective deployment of the plan:

1. **Introduction of Science Programme:** As per the plan, the college successfully introduced a Science programme at the undergraduate level. This initiative reflects the institution's commitment to diversifying its academic offerings and catering to the evolving needs of students.
2. **New Certificate Courses:** In line with the strategic plan, the college introduced new certificate courses. These courses are designed to enhance the employability and skill sets of students, ensuring their readiness for the job market.
3. **Development of a New Central Library:** The strategic plan prioritizes the development of a new central library. This initiative aims to improve academic resources and learning facilities for students, fostering an environment conducive to research and academic growth.
4. **Building New Infrastructure:** As part of the strategic plan's infrastructure development goals, the college is actively building new infrastructure. This expansion ensures that the institution can accommodate more students and provide modern amenities for a better learning experience.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. **Apex Management Body:** The presence of an apex management body provides a clear governance structure for the

college. This body oversees the institution's overall functioning, including policy formulation and strategic planning. Their involvement ensures that the institution's vision and mission are upheld and align with the management's goals.

2. College Development Committee (CDC): The CDC plays a vital role in conducting meetings and making decisions related to various aspects of college development. Their active participation in policy formulation and implementation ensures that the institution remains adaptable and responsive to changing educational needs.
3. Principal's Coordination: The Principal acts as a key link between the college staff and the management. Their effective coordination ensures that the management's vision is communicated to the staff, and the staff's feedback and concerns are appropriately addressed to the management. This two-way communication promotes transparency and efficiency in decision-making.
4. Functioning Committees: The presence of various functioning committees for curricular and co-curricular activities indicates a participative approach to decision-making. These committees enable a diverse range of stakeholders to contribute their expertise and perspectives to enhance the college's overall functioning.
5. Policies and Procedures: Clearly defined policies, administrative setup, appointment and service rules, and procedures ensure that the college adheres to best practices and legal requirements. These well-documented guidelines facilitate efficient operations and create a structured work environment.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution demonstrates effective welfare measures for both teaching and non-teaching staff, ensuring their well-being and professional growth. The following aspects highlight the institution's commitment to staff welfare:

- 1. Professional Development Opportunities:** The institution provides duty leaves to teachers, allowing them to attend workshops, seminars, conferences, orientation programs, and refresher courses. This provision enables faculty members to enhance their knowledge and skills, contributing to their professional growth and the improvement of academic quality.
- 2. Medical and Other Leaves:** The institution grants medical and other leaves to both teaching and non-teaching staff whenever necessary. This ensures that staff members can

take care of their health and personal needs without compromising their employment commitments.

3. **Membership in Teacher's Co-operative Society:** Staff members are allowed to be members of the Teacher's Co-operative Society, which provides financial aid and support. This initiative fosters a sense of community and mutual assistance among the staff, offering them access to financial resources during times of need.
4. **Health Check-up Program:** The institution conducts health check-ups for staff members, promoting a proactive approach to health and well-being. Regular health assessments allow staff to identify potential health issues early on and seek appropriate medical attention, contributing to a healthy and productive workforce.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

15

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a comprehensive Performance Appraisal System for both teaching and non-teaching staff that emphasizes self-assessment, feedback from stakeholders, and fair evaluation.

1. **Self-Appraisal Report:** The staff members are asked to fill their Self-Appraisal Report, where they assess their performance, achievements, and areas of improvement. This self-assessment allows staff to reflect on their contributions and set goals for professional development.
2. **Evaluation by IQAC and CDC:** The Institutional Quality Assurance Cell (IQAC) and College Development Committee (CDC) play a crucial role in evaluating the staff's performance. They collect feedback from various stakeholders, including students, to assess the staff's effectiveness in teaching and other responsibilities.
3. **Confidential Report by Principal:** The Principal prepares a Confidential Report for each staff member based on their performance and contributions. This report takes into account the staff member's self-assessment, feedback from stakeholders, and the Principal's observations.
4. **Feedback Communication:** After the evaluation process, the teachers are communicated about their strengths and areas that need improvement. This constructive feedback helps staff members understand their performance better and motivates them to work towards enhancing their skills.
5. **Promotion and Career Growth:** The Performance Appraisal System ensures that staff members receive their due promotion within the stipulated time based on their performance. This recognition of merit motivates staff to excel and contributes to their career growth and job satisfaction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution maintains a robust financial system, conducting regular internal and external financial audits to ensure transparency and accountability in its financial operations.

1. Internal Financial Audit:

- The Office Superintendent (OS) conducts regular internal audits to assess the institution's financial transactions, adherence to financial procedures, and compliance with financial policies.
- The OS reviews financial records, verifies documentation, and cross-checks financial transactions to identify any discrepancies or irregularities.
- The internal audit provides valuable insights to the management and helps in maintaining financial integrity within the institution.

2. External Financial Audit by Management Body Auditor:

- The institution's apex body appoints an external auditor who conducts an independent audit of the institution's financial statements and records.
- The external auditor is typically a chartered accountant or a professional audit firm appointed by the management body to provide an unbiased evaluation of the institution's financial health.
- This audit verifies the accuracy of financial reports, compliance with accounting standards, and identifies any financial risks or deficiencies.

3. External Financial Audit by Government Authorities:

- In addition to the management body's auditor, the government authorities may also conduct external audits of the institution's financial records.
- Government audits ensure that the institution is compliant with relevant financial regulations, taxation laws, and other statutory requirements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. **Strategic Planning and Budgeting:** The institution engages in strategic planning and budgeting to identify its financial needs and priorities. The Principal presents the necessary requirements of funds categorized by various departments, such as Library, Laboratories, Department of Sports, NSS, and Student Development, during the College Development Committee (CDC) meetings. This strategic planning process ensures that the

allocation of funds aligns with the institution's goals and objectives.

2. **Approval and Allocation of Funds:** After careful deliberation and evaluation in the CDC meeting, the necessary funds are approved and allocated to different departments and initiatives. This ensures that each department receives the required financial support to execute their planned activities and initiatives effectively.

3. **Resource Optimization:** The institution focuses on optimal resource utilization to maximize efficiency and minimize wastage. By efficiently managing resources, such as infrastructure, equipment, and human capital, the institution ensures that resources are utilized effectively to achieve desired outcomes.

4. **Financial Accountability and Transparency:** The institution emphasizes financial accountability and transparency in its operations. Regular financial audits, both internal and external, help ensure that funds are utilized as per the approved budget and adhere to financial regulations and policies.

5. **Monitoring and Evaluation:** The institution regularly monitors and evaluates the utilization of funds and resources to assess the effectiveness of various initiatives. This ongoing assessment allows for adjustments and improvements in resource allocation to achieve better outcomes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. **Regular Meetings and Monitoring:** IQAC conducts three meetings during each educational year to review and assess the quality enhancement initiatives and progress. Regular monitoring helps in identifying areas that require improvement and promotes a culture of continuous improvement.

2. **Effective Use of ICT:** During the challenging times of the COVID-19 pandemic, IQAC has encouraged faculty members to adapt to online teaching and learning using Information and Communication Technology (ICT). This initiative has enabled the institution to continue academic activities seamlessly and maintain the quality of education even in the face of adversity.

3. **Faculty Development:** IQAC motivates faculty members to enhance their professional skills and knowledge by attending Refresher and short-term courses. These programs facilitate faculty development, enabling them to update their teaching methodologies and stay abreast of the latest developments in their respective fields.

4. **Research and Publications:** IQAC encourages faculty members to engage in research activities and publish their research papers in UGC CARE listed journals. This emphasis on research contributes to the growth of knowledge within the institution and enhances its reputation in the academic community.

5. **Support for Ph.D. Research:** IQAC supports faculty members pursuing Ph.D. research by providing necessary resources and guidance. Completion of Ph.D. research work not only enhances the individual's expertise but also adds to the institution's research culture..

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. **Semester-wise Teaching Plan:** The IQAC encourages faculty members to prepare a comprehensive semester-wise teaching plan that outlines the curriculum coverage, teaching methodologies, assessment strategies, and expected learning outcomes for each course. This plan ensures a systematic and organized approach to the teaching-learning process.
2. **Stakeholder Feedback:** IQAC collects feedback from various stakeholders, including students, faculty, parents, and alumni, to gather valuable insights into the effectiveness of the teaching-learning process and overall institutional functioning. The feedback is obtained through surveys, questionnaires, and interactive sessions.
3. **Analysis of Feedback:** The IQAC carefully analyzes the feedback received from stakeholders to identify areas that require improvement and areas of strength. This analysis helps in understanding the strengths and weaknesses of the institution's teaching-learning practices and operations.
4. **Communication and Action:** Based on the analysis of feedback, IQAC communicates the findings and recommendations to the respective departments and administrative bodies. This communication facilitates collaborative efforts to address the identified issues and implement necessary improvements.
5. **Review Meetings:** The IQAC conducts regular review meetings involving faculty, administrators, and other stakeholders to discuss the progress and outcomes of the implemented strategies. These review meetings provide a platform for open discussions and the sharing of best practices.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

During the year, the institution took various measures to promote gender equity and empower female students. These initiatives were primarily organized by the Yuvati Sabha, a dedicated association working towards the welfare and development of girl students. However, due to the challenges posed by the COVID-19 lockdown in 2020-21, certain activities could not be conducted as planned. Nonetheless, efforts were made to ensure continuous support and engagement with the female students.

Nari Shakti Week: The Yuvati Sabha organizes an annual "Nari Shakti Week" to celebrate and recognize the strength and achievements of women. During this week, various events, workshops, seminars, and interactive sessions are conducted to raise awareness about gender equity, women's rights, and their contributions to society.

Personality Development and Self-Defence Workshops: To empower female students, the Yuvati Sabha arranges special workshops focused on personality development and self-defence. These workshops aim to enhance self-confidence, leadership skills, and physical capabilities, ensuring the safety and well-being of female students.

Impact during 2020-21: The COVID-19 lockdown presented challenges for organizing physical events and gatherings. As a result, the planned activities for Nari Shakti Week and the personality development workshops could not be held in the usual manner. However, despite these constraints, the Yuvati Sabha remained active in supporting female students.

Efforts were made to stay connected with the female students through online platforms and virtual interactions. The Yuvati Sabha president continued to address their concerns and attempted to solve problems remotely.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: The institution manages solid waste by following a two-pronged approach. The dried leaves, twigs, and other plant waste are collected and deposited in a designated chamber. This organic waste is likely used for composting to produce nutrient-rich compost for gardening and landscaping purposes. Non-organic waste is disposed of responsibly by handing it over to the Municipal Corporation's waste management vehicle. This ensures proper disposal of non-biodegradable waste, reducing the environmental impact.

Liquid Waste Management: The institution has set up a proper drainage system to manage liquid waste efficiently. Special chambers are provided for the liquid waste generated by the Chemistry, Zoology, and Botany departments. These chambers likely collect and segregate liquid waste, preventing harmful substances from entering the general drainage system. The liquid waste is then treated or disposed of according to the guidelines set by the local regulatory authorities, ensuring environmental safety.

E-Waste Management: For electronic waste (e-waste) management, the institution takes a proactive approach. Instead of discarding electronic gadgets, they are repaired by external agencies, promoting the concept of repair and reuse. This not only reduces the generation of e-waste but also extends the useful life of electronic devices. However, some gadgets that cannot be repaired or are beyond their usable life are scrapped. It is essential to ensure that these scrapped gadgets are handed over to authorized e-waste recyclers who follow proper environmentally-friendly disposal and recycling methods to prevent harmful substances from being released into the environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

D. Any 1 of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has undertaken several initiatives to create an inclusive environment that fosters tolerance, harmony, and respect for cultural, regional, linguistic, communal, socioeconomic, and other diversities.

Equal Opportunity Cell: The presence of an Equal Opportunity Cell indicates the institution's commitment to promoting inclusivity and ensuring equal access to opportunities for all students. This cell provides a platform for addressing any grievances related to discrimination, ensuring a fair and supportive environment for students from diverse backgrounds.

Scholarships for Students from Various Classes: By providing scholarships to students belonging to various socioeconomic backgrounds, the college supports students who may face financial challenges in pursuing higher education. These scholarships contribute to creating an inclusive campus by reducing barriers to education and providing equal opportunities for all.

Celebration of Diversity: The institution celebrates various cultural, regional, and religious festivals, fostering an appreciation for diversity among students and staff. Events such as World Peace Day, Sarvadharm Sambhav programs, Sadbhavana Divas, and other cultural festivals bring the campus community together, promoting mutual understanding and respect.

By undertaking these initiatives, the institution creates an inclusive and harmonious campus environment, where students from various backgrounds feel welcomed, valued, and supported. These efforts contribute to promoting cultural sensitivity, social harmony, and mutual respect among the college community, preparing students to become responsible global citizens.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Several initiatives and celebrations are organized, fostering awareness and understanding of these essential aspects of being responsible citizens.

Constitution Day Celebration: The celebration of Constitution Day on 26th November reinforces the significance of the Indian Constitution. Various events, seminars, and discussions are held on this day to educate the college community about the values, principles, and rights enshrined in the Constitution. Through these activities, students and employees gain a deeper understanding of their constitutional rights and duties as citizens of the country.

National Voter's Day: National Voter's Day, observed on 25th January, is an occasion to highlight the importance of voting as a fundamental right and civic responsibility. Workshops and campaigns are organized to encourage eligible students to register as voters and actively participate in the electoral process. This empowers them to exercise their democratic rights responsibly.

Commemoration of Social Reformers: By celebrating the birth and death anniversaries of social reformers who fought for social justice and human rights, the college instills the values of equality, justice, and human dignity in students and employees. These commemorations serve as reminders of the contributions made by these reformers in shaping a just and equitable society.

Guest Lectures and Seminars: Guest lectures by experts in constitutional law, social justice, and human rights provide students and employees with insights into constitutional obligations and citizen's rights. These interactive sessions encourage discussions and debates, promoting critical thinking and awareness.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Independence Day (15th August) and Republic Day (26th January): Independence Day, the celebration of India's freedom from British rule, is observed with great enthusiasm and pride. Students and staff participate in these activities to commemorate the sacrifices made by freedom fighters and to reaffirm their commitment to the nation.

Maharashtra Din (1st May): Maharashtra Day celebrates the formation of the state of Maharashtra. T

Birth and Death Anniversaries of National Leaders and Social Reformers: The institution commemorates the birth and death anniversaries of national leaders like Mahatma Gandhi, Shivaji Maharaj, Pandit Nehru, Sardar Patel, and social reformers like Mahatma Phule, Savitribai Phule, Shahu Maharaj, and Dr. B. R. Ambedkar. These occasions are observed with reverence and respect, often with lectures, seminars, and discussions on

their contributions to the country's progress and social upliftment.

International Days and Events: The institution also celebrates various international days of significance, such as International Women's Day, World Environment Day, Human Rights Day, etc. These days are marked with awareness campaigns, workshops, and events that promote global issues and encourage students to be responsible global citizens.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Environmental Awareness and Tree Plantation

Goals:

The primary goals of this best practice are to raise awareness among students and the college community about environmental issues, promote a sense of responsibility towards environmental conservation, and contribute to the greening of the college campus and its surroundings.

Practice:

To achieve these goals, the college actively observes World Environment Day (June 5th) as part of its Environment Day Observance. Additionally, the college conducts regular tree plantation drives, encouraging active participation from students, faculty, and staff to plant and nurture saplings.

Evidence of Success:

The implementation of this best practice has yielded positive outcomes. There has been a notable increase in environmental awareness among students. The tree plantation drives have resulted in an enhanced green cover, positively impacting the campus environment and local biodiversity.

Best Practice 2: Health and Hygiene Awareness

Goals:The goals of this best practice are to promote health and hygiene awareness among students and the college community, encourage physical fitness, mental well-being, and a healthy lifestyle in the context of the Covid-19 pandemic.

Practice: Yoga sessions and workshops are conducted on this day to introduce students to yoga practices that help reduce stress and improve overall health. In response to the Covid-19 pandemic, The NSS unit plays an active role in spreading Covid-19 awareness through campaigns.

Evidence of Success: NSS campaigns have led to improved health and hygiene practices on campus, creating a safer environment, especially during the Covid-19 pandemic.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The performance of the institution in prioritizing its vision of "Achieving Excellence for Nation Building" has been exemplary, with a distinctive focus on the all-round development of its students. Despite the challenges posed by the Covid-19 lockdown, the college's commitment to providing quality education and fostering holistic growth remained unwavering.

During the lockdown period, the Institution's Internal Quality Assurance Cell (IQAC) played a crucial role in ensuring continuity in the teaching-learning process. The IQAC encouraged faculty members to adapt swiftly to online teaching methodologies, ensuring that students continued to receive

uninterrupted education from the safety of their homes. The transition to online mode was handled efficiently, with faculty members leveraging various digital platforms, such as Zoom, Google Meet, and Google Classroom, to engage students effectively.

Furthermore, the college emphasized the professional development of its faculty members during this period. Workshops, webinars, and online training sessions were organized to enhance teaching skills and incorporate innovative teaching practices. This investment in faculty development strengthened the college's teaching capabilities and empowered educators to deliver high-quality education, even in the virtual environment.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. **Development of New Laboratories for Science Faculty:** a. Will Identify the specific requirements and equipment needed for each science discipline (Physics, Chemistry, Biology, etc.).
2. **Establishment of a New Computer Lab with High-Speed Internet Connectivity:** a. Conduct a feasibility study to determine the location and size of the computer lab. b. Acquire modern computer systems with up-to-date hardware and software configurations. c. Ensure high-speed internet connectivity to enable seamless access to online resources and educational tools.
3. **Setting Up an Onscreen Evaluation Centre:** a. Allocate a dedicated space for the onscreen evaluation centre with adequate infrastructure. b. Procure computers, monitors, and evaluation software for conducting digital assessments.
4. **Relocation of Library to the New College Building:** Will ensure proper shelving, cataloging, and organization of

books and resources for easy access. d. Introduce digital library facilities for e-books, journals, and other online resources. e. Host orientation sessions to familiarize students with the new library layout and available resources.

5. Development of a New Seminar Hall: a. Will develop a seminar hall in the new building of the college with the proper seating arrangement and acoustics.