



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	DHANDAIMATA EDUCATION SOCIETY SANCHALIT ARTS AND SCIENCE COLLEGE, AMALNER DIST. JALGAON
Name of the head of the Institution	Dr. Pramod Manohar Pawar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	025872228036
Mobile no.	9423582073
Registered Email	iqacdhandai@gmail.com
Alternate Email	dmescollege@gmail.com
Address	Post Box No. 50, Dheku Sim Road
City/Town	Amalner
State/UT	Maharashtra
Pincode	425401

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Mr. Liladhar Shivajirao Patil
Phone no/Alternate Phone no.	08668612170
Mobile no.	9405058533
Registered Email	patil.liladhar@gmail.com
Alternate Email	iqacdhandai@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://dmescollege.org/download.php?download=uploads/AQAR.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://dmescollege.org/download.php?download=uploads/Academic%20Calendar%2018-19.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.17	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	20-Jun-2017
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
New API Methods	17-Jan-2019 01	11
A Workshop on the New Process of Accreditation of NAAC	15-Dec-2018 01	12
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
IQAC encouraged faculty members to complete their research work like Ph.D. and MRP.	
IQAC insisted to start Science courses and to build a new Infrastructure for it.	
IQAC encouraged faculty members to use more and more ICT tools in Teaching Learning process.	
IQAC encouraged faculty members for their professional as well as skill development	

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To prepare API and CAS files	IQAC organized a workshop about New API process. All teaching faculty prepared files accordingly for CAS.
To plan for a new Infrastructure for Science stream	CDC of the college approved to develop a new infrastructure for Science stream It also purchased a land to develop the same. New books worth 92000 were purchased for the Library.
To start B.Sc. Course	New course of F.Y.B.Sc. Was started in the academic year 2018-19.
To prepare for Academic and Administrative Audit	The University Team of for Academic and Administrative Audit visited the College and awarded "A" Grade.
To prepare Proposals for workshops/ seminars	Proposals for workshops were prepared and submitted to the University. Syllabus Restructuring Workshop in Marathi was organized in the college. Personality Development Workshop for Girl students was organized in the college.
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

26-Dec-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Dhandaimata Education Society is the Apex body of the institution. The vice president of it is the chairperson of the College Development Committee

(CDC). It conducts 03 meetings in a year. The resolutions in the meetings are communicated through the Principal of the college in the meetings of IQAC. The IQAC plans the quality initiatives for the academic year and takes its followup. The decisions taken in IQAC meetings are communicated with the faculty members in the Monthly Staff Meetings conducted by the Staff Academy. All Head of the departments, faculty members and administrative staff contribute in it. It makes monthly planning and the followup of it is taken in the next meeting. Various committees are formed for the smooth implementation of curricular, cocurricular and extracurricular activities planed in the staff meetings. College has SMS system to communicate with students. Other stakeholder are communicated through social and other media. The feedback of stakeholders is taken and the same is communicated with the Management of the college.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum of the college is prepared by the affiliating University i.e. Kaviyatri Bahinabai Chaudhari North Maharashtra University, Jalgaon. • The Board of Studies organize subject-wise Workshops to discuss syllabus, its objectives and evaluation methods. The institution provides duty leaves and encourages teachers to attend syllabus framing workshops. Teachers actively participate, discuss their problems, issues, and put their valuable suggestion in the meetings. Syllabus is distributed in the Departmental Meeting of the subject. The head of the department maintains the record of these meeting. Faculty members submits annual teaching plan at the beginning of Educational Year. Academic calendar is prepared and distributed among the staff members. Time table of the college is prepared accordingly. Internal Tests, tutorials and seminars are arranged for students. Faculty members maintain daily academic diary to track curriculum delivery. Teachers prepare study material and list of reference books for the students. This list is also communicated with the Librarian for students benefit. Syllabus file and Question paper bank is prepared in the library for the student as well as for faculty members. Interactive classroom is setup for more effective dissemination of knowledge and with a view to improve the motivation of students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
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Spoken English and Communication Skills	-	01/08/2018	180	Employability in teaching, in offices as a translator, in call centres, in media	To enhance the skill of using English language effectively and to enhance communication skills.
Administration and Leadership in Local Self Government	-	01/08/2018	180	Employability in Local self Government offices and career in social and political field.	To enhance leadership and administrative skills amongst students.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Science	25/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	FYBA general	15/06/2019
BSc	FYB.Sc. general	25/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	22	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental Responsibility	01/08/2018	40
Human Rights	01/08/2018	20
Self Defence and Law for Girl Students	01/08/2018	30
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environment Science	220

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Institution collects documented feedback from students and teachers on the curriculum and other aspects of the institution. Oral responses provided during Parent Meet are also considered. The collected feedback forms are analysed by the committee and the report of it is presented in the staff meetings. Useful suggestions are communicated to the teachers as well as to the University in the form of inputs during Syllabus Framing Workshops. Feedback related to the facilities of the institution are communicated to the College Development committee through the Principal and IQAC coordinator. Institution provides economical support and new facilities are provided to the college to improve quality.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	F.Y.B.Sc.	120	107	107
BA	T.Y.B.A.	120	83	83
BA	S.Y.B.A.	120	107	107
BA	F.Y.B.A.	220	249	249

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	546	0	12	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Number of smart classrooms	E-resources and techniques used
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	ICT (LMS, e-Resources)	available	Classrooms		
11	10	4	3	1	2
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students Mentoring System functions on two levels. From Second year students have their own department as they appear for special courses. All head of the department and faculty members of that respective special course work as mentor of the students. At first year level each teacher is assigned 25 students under student mentor program. Faculty members guide them about their career and about various co curricular and other social activities. As there is very student friendly atmosphere in the college, student share their economical, social, study related and other problems freely with the mentors. As majority of the students belong to rural area they have their own inferiority complex but faculty members boost their confidence level and encourage them to participate in activities like NSS, Competitive Exam Cell , Sports and Various competitions of the college. Teachers also communicate with the family members of the students to solve their problems. Poor and needy students are provided Book Bank Facility in the college library. Few students are also included in Earn and Learn Scheme. Thus, Student Mentoring System functions effectively in the college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
546	11	1 : 49

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	12	1	0	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Pramod Manohar Pawar	Principal	Jeevan Gaurav Puskar received From Khandesh Political Science and Public Administration Parishad
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	121	Semester	30/04/2019	14/06/2019
BA	111	Semester	30/04/2019	14/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Formative Assessment is the most important part of CBCS pattern adopted by the affiliating university. The college has formed Examination Committee. It conducts meetings and plans for the internal and external examination. Two objective type tests are conducted during Academic year. Its time table is prepared and displayed on the college notice board. Students are also communicated through SMS system. The results of the tests are communicated in the classroom. Faculty members also conduct unit tests, seminars, presentation and oral tests for the students. Students active participation in the classroom and in the cocurricular activities are also considered for the internal assessment.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The rough draft of the Academic Calendar of the next academic year is prepared and put for discussion in the last IQAC meeting of the academic year. It is finalised and approved in the first meeting of the IQAC. Academic calendar contains activities and programmes to be organised throughout the year with the department name that carries responsibility of it. It is displayed on the institutional website. It is also distributed amongst Head of the departments and to committee members. The follow up of the events is taken by the Principal in the monthly staff meetings.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://dmescollege.org/download.php?dow=uploads/Programme%20Outcomes%202018-19.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
116	BA	Political Science	13	4	30.76
115	BA	Defense and Strategic Studies	7	2	28.57
114	BA	Hisotry	10	2	20
113	BA	Geography	22	11	50
112	BA	Marathi	10	3	30
111	BA	English	13	10	76.92

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://dmescollege.org/download.php?dow=uploads/Feedback%20Analysis%20Report%202018-19.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	-	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	30/04/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Jeevan Gaurav Puskar	Dr. Pramod Manohar Pawar	Khadnesh Political Science and Public Administration Council	12/01/2019	Education and Research
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	30/04/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Geography	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Political Science	1	3.45
International	Geography	8	5.9
International	History	6	6
International	English	2	6.2
International	Library Science	1	6.3

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Library	1
Political Science	4

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	NIL	Nil	2018	0	Nil	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	NIL	2019	0	0	Nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	15	0	15
Presented papers	3	10	2	0
Resource persons	0	0	1	7

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachha Bharat Abhiyan	NSS unit of the College	3	50
Blood Donation	NSS Unit of the College	3	22
Gandhi Jayanti Week	NMU and College	3	20
Aids Awareness	Red Ribbon	5	40
Tree Plantaion	NSS unit of the	7	50

College

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NIL	NIL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachha Bharat	KBCNMU and college	Cleanliness in Village (Shirsale)	3	60
Tobacco Free Youth	KBCNM University	Workshop on Tobacco Free Campus	3	2
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	Nil	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	15/06/2018	30/04/2019	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	30/04/2019	Nil	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1.3	1.2

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Library Manager	Partially	New	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5268	938204	837	105185	6105	1043389
Reference Books	3239	527326	173	73029	3412	600355
Journals	4	3550	0	0	4	3550
Library Automation	1	15000	0	0	1	15000
CD & Video	27	2500	0	0	27	2500
Others (specify)	2	115000	0	0	2	115000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	30/04/2019
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	24	10	15	0	0	5	6	2	0

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Added	0	0	0	0	0	0	0	0	0
Total	24	10	15	0	0	5	6	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1.75	1.75	0.5	0.38

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution is growing organization. It has specific policy regarding development, utilization and maintenance of its physical facilities. The existing college building and its rooms are utilised to its fullest. College has adequate classrooms with library, reading rooms, department rooms, library and reading room. It also has seminar hall and other facilities like sanitation and Vending machine for girl students. Classrooms are assigned to the faculty members by the principal during Time table committee meeting. Smart Class and Projectors are used by all faculty members and it is coordinated by the vicePrincipal of the college. New laboratories are being developed for the science courses. As par IQAC and CDC suggestion Parent organization has purchased land nearby and planning to develop new labs there. College has formed purchase committee to buy necessary things. Library of the college is resourceful and has Library committee which conducts four meeting every academic year. New books are purchased as par recommendation of the faculty members and students. To maintain existing physical facilities college has MOU/ contract with DX computer for maintenance of ICT, with Sunet Computers for Internet facility, with Omkar Electrician for electrical works and with sweeper for its cleanliness. The sports department has its own room and it maintains its record in deadstock register. College also provide facility of Filtered Water to the students as well as to staff. CDC chairperson and the Principal of the college pay attention to the development of physical facilities in the college.

<http://www.dmescollege.org>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Earn and Learn Scheme	7	46800

Financial Support from Other Sources			
a) National	SC/ST/NT/OBC Scholarship	394	492971
b) International	NA	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga Training	21/06/2018	60	Department of Physical Education
Personal Counselling	18/06/2018	80	College
Remedial Coaching for First Year students	05/12/2018	75	All Departments
Spoken English Workshop	10/09/2018	25	Department of English
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Competitive Exam Coaching	30	0	1	1
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	0	0		0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	4	B.A.	English	Pratap College, Amalner	M.A.
2019	1	B.A.	English	MSW College, Amalner	M.S.W.
2019	3	B.A.	Geography	Pratap College, Amalner	M.A.
2019	1	B.A.	Marathi	Pratap College, Amalner	M.A.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Nil	Nil	0
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	0	National	0	0	0	0
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council of the college was formed on 8th august 2018. Miss. Varsha Sonawane was elected as the President of the Student Council of the college. It functions under Student Development Department. It contained a representation from each class. NSS representative and ladies representatives were also elected for it. Student Council conducted three meetings during the year. It suggested various cocurricular and extracurricular activities like Personality Development workshop , Saree day and other programmes. A member from the Student council also contributed in the College Development Committee and in the IQAC committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has Alumni Association registered as Dhandai College Alumni Association, Amalner Dist. Jalgaon. Its registered under Society Registration Act of 1860 (Article 21) and its registration no. is MAHA./19436/Jalgaon. Mr. K. D. Patil is the president and Mr. Avinash Patil is the secretary of this association. 45 members are registered with it of which 13 work as office bearers. It conducts two meetings in every educational year. A member from it is included in the IQAC committee and in the College Development Committee. The Alumni association has contributed in the form of useful things like printer, refrigerator, water purifier, computer, chairs etc. It also provides valuable inputs for the development of the college.

5.4.2 – No. of enrolled Alumni:

45

5.4.3 – Alumni contribution during the year (in Rupees) :

15000

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association has conducted two meetings in academic year 2018 ...19.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution believes in the policy decentralization. The College Development Committee and Internal Quality Assurance Cell plans for the academic and other activities. These two bodies work as a bridge between the Parent organization and the teaching and non teaching staff. 1. Various committees are formed for the smooth implementation of the academic and extracurricular activities. These committees coordinate with Vice Principal and IQAC coordinator. 2. At administrative level the work is distributed clearly between three members like : Admission and Examination, Scholarship and Maintenance and financial audit. OS of the college communicates its status with the Principal of the college. Thus there is decentralized framework in the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The rules and regulation laid down by the University and Maharashtra Government is followed for the Admission process of the college. Admission committee is formed it guides students. The admission process is online and students have to submit hard copy to the college office. The fees is collected through the challan of the bank to maintain transparency.

Human Resource Management	Human resources are skillfully managed by the institution. Faculty members are given freedom to carry out their research and other activities. Teaching and nonteaching staff work together in various committees and give their valuable suggestions. Even student representative is included in all decision making processes.
Library, ICT and Physical Infrastructure / Instrumentation	College has resourceful and developing library. Open access system is followed in the library. It is managed thorough Library manager software. It has reading room and filtered drinking water facility. Physical infrastructure of the college is adequate having CCTV surveillence for safety and security. There are four Projectors and one smart classroom that facilitate learning with audio visual means.
Research and Development	College has Research Motivation Committee that encourages quality research. Out of 12 faculty members 04 have been awarded Ph.D. others have registered for it. Every faculty members has research publication in refereed research journal to his/her credit. IQAC also encourages teachers to attend short term and refresher courses to update their knowledge.
Examination and Evaluation	The college has formed Examination committee. It plans for internal examinations. Two centralised examination at college level are conducted. Its time table is displayed on the notice board. The result of it is declared within 15 days of examination. It is communicated with the students in the classroom. College also appoint internal squad for university exams. The answer sheets of the First Year students are assessed in the college. Centralized Assessment Process is followed for it. Student's active participation in curricular and extra curricular activities is also considered for internal assessment.
Teaching and Learning	Faculty members always try to adopt the changes in the teaching learning process. They are encouraged to attend workshop, short term courses and refresher courses to get acquainted with the new methods in teaching learning. They are also motivated to use ICT tools and audio visual aids to make their teaching interesting.

	Student's seminar, quizzes and departmental tours are also encouraged in the college.
Curriculum Development	The college is affiliated to Kaviyatri Bahinabai Chaudhari North Maharashtra University, Jalgaon and implements the syllabus prescribed by it. The faculty members actively participate in the syllabus framing workshops organised by the university. The syllabus of the certificate courses are designed by the faculty members at college level.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	As per Maharashtra University Act 2016, the college has established College Development Committee (CDC). In the first meeting of the academic year it plans and finalizes road map for the year. Members of it also provide their suggestion regarding development of the infrastructure and other facilities. CDC makes budgetary provisions for it.
Administration	The Principal of the college is the head of the institution. He presides over the monthly staff meeting. Most of the decisions are taken in it by the method of discussion and common consensus. IQAC monitors teaching learning process. All head of the departments function as facilitator between students, staff and management.
Finance and Accounts	Financial budget is presented at the beginning of the academic year. Internal and external audit of all accounts is carried out. The Office Superintendent of the college keeps close eye on all financial transactions. Admission and Examination fees of the students are submitted by Bank Challan to maintain transparency. Most of the transactions are done by the means of Cheque and its register is maintained. College has separate accounts for library, Student Development, NSS and Sports which are jointly operated by the Head of the concern department and the Principal. Audit Report properly checked by the Chartered Accountant is submitted to the regional Joint Director Office.
Student Admission and Support	Online admission process is followed by the university. The college has esuvidha facility to help students for it. The administrative staff approves

and uploads all admission form on the University portal within stipulated time. College also extend help to students for the submission of their scholarship forms. The method and procedure of it is displayed with the help of digital Baner in the college campus. The data of the admitted students is filled on the AISHE website every year.

Examination

Choice Based Credit System is introduced by the university since last year. Examination are conducted as per the new norms of it. Two objective type internal tests are conducted. University examination form is filled online. For the smooth functioning of all exam related activities college has Examination committee and it maintains all the record related to it.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Skill Development Programme	Use of ICT tools for Effective Communication	20/07/2018	21/07/2018	11	3
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	2	08/02/2019	28/02/2019	21

Refresher Course	1	27/01/2019	17/02/2019	21
Refresher Course	2	07/12/2018	27/12/2018	21
Refresher Course	1	01/12/2018	21/12/2018	21
Refresher Course	1	01/09/2018	24/09/2018	21
Refresher Course	1	28/05/2018	16/06/2018	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	11	9	9

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1. Membership of Mahavidyalayin Patpedhi 2. Membership of Government Servent Patpedhi. 3. Medical Leave 4. Medical Reimbursement 5. PPF and DCPS 6. Maternity leave.</p>	<p>1. Membership of Mahavidyalayin Patpedhi 2. Membership of Government Servent Patpedhi. 3. Medical Leave 4. Medical Reimbursement 5. GPF Scheme 6. Allownce for Extra Work</p>	<p>1. Group Insurance of every student 2. Earn and Learn Scheme 3. Support for Economical Backward Students. 3. Health Checkup at the begining of the year. 4. Competitive Exam Cell. 5. NSS unit. 6. Book Bank facility for students. 7. Cultural Activities. 8. Cash Prizes for achivement in various fields.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>College conducts regular audit. Internal audit is checked by the Office Superintendent of the college. At the end of the month these records are checked by the Principal. At the end of financial year institution appointed auditor checks the audit and It is rechecked by External auditor who is authorized Chartered Accountant. The salary of teaching and non teaching staff is maintained through online process.</p>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

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6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Kaviyatri Bahinabai Chaudhari North Maharashtra University, Jalgaon.	Yes	IQAC
Administrative	Yes	Kaviyatri Bahinabai Chaudhari North Maharashtra University, Jalgaon.		Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Institution conducts Parent Teacher meeting during every academic year. Students with first rank in every department are felicitated in this meeting. Suggestions are invited from the parents for the development of the institution.

6.5.3 – Development programmes for support staff (at least three)

Training programme for skill development, Motivational lectures, get together and Health care programmes are organized for the support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Institution has started B.Sc. courses to expand its reach. 2. More use of ICT tools in teaching learning process. 3. Library set up has updated. 4. New methods of feedback analysis have been adopted. 5. College has also applied for post graduation courses.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Workshop on the new Process of Accreditation of NAAC	15/12/2018	15/12/2018	15/12/2018	12
2019	New API Methods and its	17/01/2019	17/01/2019	25/03/2019	8

Submission
to IQAC

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Personality Development Workshop for Female Students	12/02/2019	12/02/2019	50	0
International Women's Day	08/03/2019	08/03/2019	40	26
Essay Competition	12/01/2019	12/01/2019	11	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	1
Rest Rooms	Yes	2
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	1	29/12/2018	07	Social Awareness and Shram anubhava Camp	Gender equality, Environment awareness, values in Constitution, Health awareness etc	75

2018	0	1	28/08/2018	05	Cleanline ss Mission at Shirsale	Cleanline ss Mission	54
2018	1	0	22/09/2019	01	Visit to Maheswar and Mandavgad	Cuture and glory of the past	15
2019	1	0	25/01/2019	05	Voter Awareness and Regis tration	Democracy , Partici pation and its i mportance	48

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Daily Teaching Diary	15/06/2018	Teaching plan for the academic year is prepared and its follow up is maintained through Daily diary.
Displaying Core values of the Institution	20/06/2018	Vision, mission, objectives and core values of the institution are displayed at the various places in the institution.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	21/06/2018	74
Independance Day	15/08/2018	15/08/2018	240
Gandhi Jayanti	02/10/2018	02/10/2018	44
Constitution Day	26/11/2018	26/11/2018	30
Voters Day	25/01/2019	25/01/2019	42
Republic Day	26/01/2019	26/01/2019	180
Shivjayanti	19/02/2019	19/02/2019	60
Skit on Competition	28/01/2019	30/01/2019	8
Dr. Babasaheb Ambedkar Jayanti	14/04/2019	14/04/2019	30

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Mission Plastic free Campus. 2. No vehicle Day is observed once a week. 3. Replacement of conventional tube and CFL with LED bulbs and tubes that consumes less energy. 4. Tree plantation and save tree programs 5. Rain water harvesting on campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice No. 1 1. Title : Jeshtha Nagarik Sanman (Felicitation and Honour of Senior Citizen) 2. Goal : • To provide an opportunity to students to interact with senior citizen • To make students aware about various challenges faced by Senior citizen • To provide an opportunity to senior citizens to share their experiences with students. • To inculcate values among students. 3. Context : India is youngest country in the world today considering average age of the population. However, we also have around nine percent senior citizens in India and it is growing every year. The issues of senior citizen are becoming problematic in the society around us. It will be an innovative experiment if we try to provide senior citizen an opportunity to share their life-experiences with young generation. It would also mean to bridge the gap between young and old generation. 4. Practice : • College has registered Dhandai Jeshtha Nagrik Sangh to work on this issue. • Senior citizen from various fields were invited in the college and they are felicitated by offering Jeshtha Nagarik Sanman. • They share their experiences with the students. • Senior citizens are invited to celebrate National festivals. • A small reading club is started by the college for senior citizen. 5. Evidence of Success: • Invited senior citizen expressed their pleasure through their speeches • Senior citizen started reading and discussing on the campus. • Newspapers of the area published news about this programme 6. Problems and Resources Required : The reading club facility started for senior citizen need magazine subscription and few books are available for it. A separate room is needed to run other activities for them. 7. Contact Details : Name of the Principal : Dr. Pramod Manohar Pawar. Name of the Institution : Dhandaimata Education Society's Arts College, Amalner. Dist. Jalgaon. 425401 Phone no. (Office) : 02587-228036. Mobile No. : 09423582073. Best Practice 2 1. Title : Awards and Recognition to Inspire Students. 2. Goal : To motivate students to participate actively in curricular as well as well as Co-curricular and extra-curricular activities organized in the college. 3. Context : Students participation in the curricular and extra curricular activities was very limited. To inspire them to study and to increase their participation in all activities the college decided to start various Awards and Recognition. 4. Practice : • Management, Teaching and non-teaching staff of the college came together and decided to start Awards and Recognitions in the memory of the persons in their respective family • Awards for the students who secure first rank in the college (Subject wise) are awarded with the cash prizes • Best NSS Volunteer (one male and one female) are given prizes • Best Student Award (one male and one female) for all round performance • Best Reader Award (one male and one female) for the student who utilizes library facilities to the most. • Best Sports person of the year Award. 5. Evidence of Success : • Student participation in various activities in the college has been increasing. • College team got 3rd prize in Skit at University level and the Second Prize at district level in the Youth Festival of the affiliating University. • Students started visiting library frequently. The number of first class holder increased. 6. Problems and Resources Required : • Initially, Students were not aware about the scheme but after displaying it on the college notice board and in the college magazine they came to know about it. • Management members including each staff member contributed to raise fund necessary for it. 7. Contact Details : Name of the Principal : Dr. Pramod Manohar Pawar. Name of the Institution : Dhandaimata Education Society's Arts College, Amalner. Dist. Jalgaon. 425401 Phone no. (Office) : 02587-228036. Mobile No. : 09423582073.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://dmescollege.org/download.php?dow=uploads/Best%20Practices%20of%20the%20C>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

'To create self-sufficient and responsible citizens through quality education' is the mission of the institution and it envisages three areas for its accomplishment: academic excellence, personality development and social orientation. The objectives of the curriculum offered by Kaviyatri Bahinabai Chaudhari North Maharashtra University, Jalgaon and the goal of the institution are complementary to each other. The range and the scope of each programme ensure that the student achieve academic excellence in the respective discipline. Seminar, workshops, presentations, student projects and various co-curricular activities arranged by the college help the students to develop their personality. Along with this, various social programmes organized by the NSS, Student development departments of the college provide them an opportunity to interact with society and it helps to create social-awareness among students.

Provide the weblink of the institution

<http://www.dmescollege.org>

8.Future Plans of Actions for Next Academic Year

College has following future plan for the next academic year 2019-20

1. To develop new laboratories for newly started Science courses.
2. To organize at least three workshops of syllabus framing.
3. To start new Career oriented certificate courses, subject wise add on, skill based and value added courses.
4. To organize four workshops for quality improvement through IQAC cell.
5. To promote and motivate teachers to use more ICT tools in their teaching and learning.
6. To organize a full day workshop for Senior Citizen in the city.
7. To strengthen industry linkages and MOU.
8. To organize more society oriented programmes for students.
9. To increase students participation in sports and cultural activities.
10. To encourage and motivate faculty members for research and professional development.